

**City Council Meeting
City Hall
1707 St Johns Avenue,
Highland Park, IL 60035
April 13, 2026
7:30 PM
Agenda**

Individuals with questions or feedback about an agenda item can address the City in the following ways:

- 1. Emails with Unlimited Information.** Individuals may email the City an unlimited number of words at cityhp@cityhpil.com. Emails will be forwarded to the City Council if requested. All emails received will be acknowledged.
- 2. Telephone.** Individuals with no access to email may leave a message with the City Manager's Office at 847.926.1000.
- 3. Live Comments.** Individuals are able to address the Council during the City Council meeting. Questions/comments should be limited to three minutes or less.

Committee of the Whole and City Council meetings are broadcast live on the City's Facebook page and on the City's website. Meetings can be watched after the meeting from a video link on the City's website.

The City encourages individuals to sign-up for its enews for important information from the City. To sign-up for the enews, visit www.cityhpil.com.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Approval of Minutes

- A. Approval of the Minutes of the Rescheduled Regular Consolidated Meeting of the City Council Held on March 30, 2026

V. Approval of Warrant List

- A. Warrant List and Wire Transfers from March 20, 2026 to April 02, 2026

VI. Report of Mayor

- A. Appointments
 - Kristi McCaulou, Police Pension Board Reappointment, 5/12/2026 - 5/11/2028

B. Proclamations

- In Support of Tree City USA / Arbor Day Programs
- National Crime Victims' Rights Week, April 19 - 25, 2026

C. Other Business

- Volunteer Appreciation Week
- April is Blue Kids Month

VII. Business from the Council

- A. Transportation Advisory Group Report - Councilmember Lidawer
- B. Zoning Board of Appeals Report - Councilmember Center

VIII. Business from City Staff

- A. Fire Department Strategic Plan Report, 2026-2028

IX. Business from the Public (Individuals wishing to be heard regarding items not listed on this agenda)

X. Omnibus

Administration

(Questions concerning these items can be directed to 847-926-1004)

1. A Resolution entering into an Exterior Improvement Grant for Viaggio Highland Park Inc. d/b/a Nico Restaurant (581 Roger Williams)

Public Works

(Questions concerning these items can be directed to 847-432-0807)

2. A Resolution Approving the Award of the Lead Service Line Replacement Project (Phase II) Contract to Trine Construction Corp., of St. Charles, Illinois

XI. Items Removed From Omnibus Vote Consideration

XII. Other Business

XIII. Closed Session

- A. 5 ILCS 120/2(C)(11) - Litigation

XIV. Adjournment

Staff Report



Meeting Date: April 13, 2026
Staff Contact: Ashley Palbitska, Assistant to the City Manager/Deputy City Clerk
Department: City Manager's Office

Title: Approval of the Minutes of the Rescheduled Regular Consolidated Meeting of the City Council Held on March 30, 2026

Recommendation:

For the City Council’s approval are the minutes of the Rescheduled Regular Consolidated Meeting of the City Council held on March 30, 2026.

Attachments:

- 1. MIN CC 3-30-2026

**MINUTES OF THE REGULAR RESCHEDULED CONSOLIDATED MEETING OF THE
CITY COUNCIL OF THE CITY OF HIGHLAND PARK**

MEETING DATE: March 30, 2026

MEETING LOCATION: City Hall, 1707 St Johns Avenue, Highland Park, IL 60035

I. Call to Order

At 8:01 PM, Mayor Rotering called the meeting to order and asked for a roll call:

II. Roll Call

Present: Mayor Rotering, Councilmembers Center, Bruckman, Ross, Tapia, Lidawer, Blumberg

Absent: None

Staff Present: City Manager Neukirch, Director of Public Works Bannon, Community Development Director Fontane, Assistant City Manager Jason, Finance Director McCaulou, Fire Chief Schrage, Assistant City Manager Taub, Police Commander Roberts, Communications Manager Bennett, Assistant to the City Manager Palbitska

Also Present: Corporation Counsel Elrod

III. Pledge of Allegiance

IV. Approval of Minutes

- A. Approval of the Minutes of the Regular Meeting of the City Council Held on February 23, 2026 & Approval of the Minutes of the Closed Session of the Rescheduled Regular Meeting of the City Council on February 23, 2026
Councilmember Lidawer moved to approve the Minutes of the Regular Meeting and Closed Session Meeting of the City Council Held on February 23, 2026. Councilmember Ross seconded the motion. Upon a voice vote, the Mayor declared the motion Passed (7 - 0).

MOVER:	Councilmember Lidawer
SECONDER:	Councilmember Ross
AYES:	Mayor Rotering, Councilmembers Center, Bruckman, Ross, Tapia, Lidawer
NAYS:	None
PRESENT:	Councilmember Blumberg

V. Approval of Warrant List

- A. Warrant List and Wire Transfers from February 13, 2026 to March 19, 2026. Councilmember Tapia moved to approve the Warrant List. Councilmember Bruckman seconded the motion. Upon a roll call vote, the Mayor declared the motion Passed (7 - 0).

MOVER:	Councilmember Tapia
SECONDER:	Councilmember Bruckman
AYES:	Mayor Rotering, Councilmembers Center, Bruckman, Ross, Tapia, Lidawer, Blumberg
NAYS:	None

VI. Report of Mayor

A. **Appointments**

Appointment to Fill a Vacancy - Sustainability Advisory Group

Mayor Rotering noted there was a recommendation to appoint Jessica D. Scott to the Sustainability Advisory Group, for a term effective May 1, 2026 – December 31, 2026.

The Council was in consensus with the recommendation.

VII. Business from the Council

A. **Councilmember Reports**

Councilmember Blumberg provided a report on the Library Board of Trustees.

Councilmember Ross provided a report on the Plan and Design Commission.

VIII. Business from City Staff

City Manager Neukirch provided updates on the Place of Remembrance process and highlighted items on the omnibus agenda.

IX. Business from the Public (Individuals wishing to be heard regarding items not listed on this agenda)

There was none.

X. Omnibus

Mayor Rotering requested to pull item #13 from omnibus agenda.

Councilmember Lidawer and staff discussed item #1 on the omnibus agenda.

Councilmember Blumberg moved to approve items 1-12 and 14-16 by omnibus vote agenda. Councilmember Tapia seconded the motion. Upon a roll call vote, the Mayor declared the motion passed unanimously.

MOVER:	Councilmember Blumberg
SECONDER:	Councilmember Tapia
AYES:	Mayor Roterling, Councilmembers Center, Bruckman, Ross, Tapia, Lidawer, Blumberg
NAYS:	None

Administration

1. Adoption of a Resolution (R32-2026) by omnibus vote consideration titled, “A Resolution entering into an Exterior Improvement Grant for 172 Skokie Blvd HP LLC d/b/a Artist Frame Services (176 Skokie Valley Road)”.
2. Adoption of a Resolution (R33-2026) by omnibus vote consideration titled, “A Resolution entering into an Exterior Improvement Grant for Katy the Butcher LLC (1954 First Street)”.

Finance

3. Adoption of a Resolution (R34-2026) by omnibus vote consideration titled, “A Resolution Reallocating 2026 Volume Cap to the Village of Buffalo Grove, Illinois”.

Public Works

4. Adoption of a Resolution (R35-2026) by omnibus vote consideration titled, “A Resolution Ratifying an Amendment to an Agreement with the Illinois Environmental Protection Agency for Energy Efficiency Projects at the Water Treatment Plant”.
5. Adoption of a Resolution (R36-2026) by omnibus vote consideration titled, “A Resolution Approving the Award of the Sheridan Utility Improvements (Edgecliff to North End) Project Contract to Martam Construction, Inc. of Elgin, Illinois.”.
6. Adoption of a Resolution (R37-2026) by omnibus vote consideration titled, “A Resolution Approving the First Amendment to the Intergovernmental Agreement Between the City of Lake Forest and the City of Highland Park Relating to Water Interconnection for Both Emergency and System Maintenance Purposes”.
7. Adoption of a Resolution (R38-2026) by omnibus vote consideration titled, “A Resolution Approving a Grant of Easement to Commonwealth Edison Company”.
8. Adoption of a Resolution (R39-2026) by omnibus vote consideration titled, “A Resolution Approving Award of the 2026 Leak Detection Services Contract to M.E. Simpson Company, Inc., of Valparaiso, Indiana”.
9. Adoption of a Resolution (R40-2026) by omnibus vote consideration titled, “A Resolution Approving Certain City Officials and Officers to Execute Approved Contracts with the State of Illinois and Directing the City Clerk to Complete and Execute a Certificate of Authority for State Contracts (Salt Purchase)”.
10. Adoption of a Resolution (R41-2026) by omnibus vote consideration titled, “A Resolution Approving Change Order No. 2 to the Agreement for the Finished Water Meter Improvements Services with Joseph J. Henderson & Son, Inc.”.

11. Adoption of a Resolution (R42-2026) by omnibus vote consideration titled, “A Resolution Approving the Contract for The Art Center Tuckpointing Project to ALFA Chicago, Inc. of Chicago, Illinois through the Equalis Group Purchasing Cooperative.”.
12. Adoption of a Resolution (R43-2026) by omnibus vote consideration titled, “A Resolution Approving Award of the 2026 Concrete Street Patching and Sidewalk Repair Program Contract to Triggi Construction, Inc. of West Chicago, Illinois”.

Public Safety

14. Adoption of a Resolution (R44-2026) by omnibus vote consideration titled, “A Resolution Approving an Intergovernmental Agreement with the Board of Education of Township High School District No. 113 Regarding Use of Buses for Independence Day Parade.”.
15. Adoption of a Resolution (R45-2026) by omnibus vote consideration titled, “A Resolution Approving the Purchase of Two Police Vehicles from the Highland Park Ford Lincoln Superstore”.
16. Adoption of a Resolution (R46-2026) by omnibus vote consideration titled, “A Resolution Approving Indemnification Agreements with the Suburban Law Enforcement Academy at the College of DuPage for Entry-Level Police Recruit Training”.

XI. Items Removed From Omnibus Vote Consideration

13. Adoption of an Ordinance (O15-2026) by omnibus vote consideration titled, “An Ordinance Designating the Property at 818 Hill Street a Local Landmark”.

Community Development Director Fontane presented historical information as it relates to 818 Hill Street. He highlighted the important fact that the local landmark designation will be for the entire property and not only for the structure on the property.

Mayor Rotering opined on some of the underlying historical features as they relate to this property and how fascinating it is to have this type of property in Highland Park.

Councilmember Blumberg moved to approve an Ordinance Designating the Property at 818 Hill Street a Local Landmark. Councilmember Lidawer seconded the motion. Upon a roll call vote, the Mayor declared the motion Passed (7 - 0).

MOVER:	Councilmember Blumberg
SECONDER:	Councilmember Lidawer
AYES:	Mayor Rotering, Councilmembers Center, Bruckman, Ross, Tapia, Lidawer, Blumberg
NAYS:	None

Other Business

- A. Adoption of a Resolution (R47-2026) by omnibus vote consideration titled, “A Resolution Approving an Agreement with Camosy, Inc. for Construction Management Services for the Renovation of the City Public Services Center and Fire Station 34”.

Councilmember Center and City Manager Neukirch discussed possible change of scope and how that could affect the agreement.

Mayor Rotering provided highlights of the Capital Improvement Plan for the Public Service Center and Fire Station #34. She discussed how the agreement for a construction manager relates to this project.

The Council and City Manager Neukirch discussed how the construction manager coordinates with the architect and engineering firm contracted for the project, and the construction manager is critical to the costing of the project. City Manager Neukirch confirmed that the work of the consultants and the staff group will be presented at a future Committee of the Whole meeting for Council consideration.

Councilmember Tapia moved to approve a Resolution Approving an Agreement with Camosy, Inc. for Construction Management Services for the Renovation of the City Public Services Center and Fire Station. Councilmember Center seconded the motion. Upon a roll call vote, the Mayor declared the motion Passed (7 - 0).

MOVER:	Councilmember Tapia
SECONDER:	Councilmember Center
AYES:	Mayor Rotering, Councilmembers Center, Bruckman, Ross, Tapia, Lidawer, Blumberg
NAYS:	None

- B. A Resolution Directing the Consideration of a Zoning Code Text Amendment Allowing a New Land Use as a Conditional Use Requiring a Planned Development in Certain Limited Locations in the R2 Residential Zoning District

Mayor Rotering noted that tonight's discussion is about whether or not to advance a zoning code text amendment for further consideration and not regarding Mr. Cooper's plan for the property.

Corporation Counsel Elrod provided guidance as to the subject matter for tonight's discussion and explained the City Code provision concerning the way in which zoning code text amendments are initiated. He also emphasized that tonight's meeting was not a public hearing

Community Development Director Fontane presented information regarding a Resolution to direct the Consideration of a Zoning Code Text Amendment Allowing a New Land Use as a Conditional Use Requiring a Planned Development in Certain Limited Locations in the R2 Residential Zoning District.

Mayor Rotering reiterated that this is not a public hearing and that Mr. Cooper is not an applicant but will provide information as to his proposal for the property; the Council is not making a determination on his proposal; rather it is making a decision as to whether to initiate the process for considering the proposal

Mr. Cooper presented information on the proposal for the property.

Mayor Rotering voiced her appreciation for what Mr. Cooper has presented but noted there are still questions that need to be answered.

Tim Pollowy, Senior Landscape Architect with Hey and Associates, provided information on the Champions Point access point at Heller Nature Center and environmental impacts.

Ranadip Bose, Partner with SB Friedman, provided information on the Economic Impact Champions Point would have on the community.

The Council, Corporation Counsel Elrod, Mr. Cooper, Mr. Bose, and Staff discussed:

- An appreciation for the in-depth review of the proposal and the property
- An appreciation for all of the communication received by the City from the neighbors
- Understanding of the difference between Champions Point and Champions Legacy
- Percentage of charitable offerings
- Ticket prices for all experiences
- Champions curriculum
- Off-site parking potential in Bannockburn
- Previous conversations Mr. Cooper and his team have had with the Park District
- Ways the City can enforce promised operations, including payments to the neighbors, by Mr. Cooper through a conditional use as a contract with the City and the property owner
- How non-profits are charged to use the property
- Concerns that the proposal does not provide information if the project fails
- Concerns with shuttling in 300-500 individuals into a neighborhood and how that can impact the residential environment
- How the public is not persuaded that the economic benefits will impact the City positively; what has been presented are assumptions, not guarantees
- Parking in a neighboring community has not been approved by their community, although there is a path for zoning consideration
- How parking in a different community affect driving business back into the Highland Park CBD
- Concern with setting a precedent for other areas within the City
- Exceptions in a residential district could impact the City across the board
- The make-up of the walking path and the proximity it is to the homes in the area
- The walk from Heller Nature Center is a little over a half mile
- How the estimated number of visitors to the property was calculated
- The rules in place are to preserve the nature of certain areas; this proposal is within a residential area
- The continued disruption and impacts this would have on the neighborhood
- What is being proposed is a commercial use in a residential district
- If this were to be allowed it would completely veer away from City policy
- May have considerations for the proposal if this was a transitional neighborhood
- The proposal is inconsistent with the intent of the neighborhood
- Mr. Cooper's neighbors did not buy their homes in this area with the intent of allowing a commercial use
- The difference between a Zoning Text Amendment and a Zoning Map Amendment; why this process was chosen

- The proposal would contribute the vibrancy the City needs but this is not the location for it
- What is being proposed has nothing to do with the individual who owned the property previously
- Impact on home values for the neighbors
- Could this project be considered in a different location

Braeden Lord, Associate with Taft Law and representing Mr. Cooper, opined on the matter before the Council tonight.

Kevin Cullather, Highland Park resident, thanked Mr. Cooper for his proposal. He believes that this consideration is not at a point where it can be referred to the Plan and Design Commission. He thanked the Council for taking the time to listen to all of the neighbors and community members.

Alex Ulyanov, Highland Park resident, spoke against the proposed consideration.

Michael Friduss, Highland Park resident, spoke against the proposed consideration.

Paula Serlin, Highland Park resident, spoke against the proposed consideration.

Nina Heller, Highland Park resident, spoke against the proposed consideration.

Boris Kholyavsky, Highland Park resident spoke in favor of the consideration.

Roxanna Haery, Highland Park resident, spoke against the proposed consideration.

Jane Faynshteyn, Highland Park resident, spoke in favor of the proposed consideration.

Dr. Cameron Haery, Highland Park resident, spoke against the proposed consideration.

Tre Demps, Basketball Director with Intentional Sports, spoke in favor of the proposed consideration.

Mayor Rotering thanked the last speaker for his idea of the spark. She thanked Mr. Cooper for his time and investment into something that does have a lot of great potential. She stated that this proposal is just in the wrong location but the City would be glad to have the opportunity to work with Mr. Cooper on finding another location within City limits if there was interest.

Councilmember Blumberg moved to deny, and therefore not approve, a Resolution Directing the Consideration of a Zoning Code Text Amendment Allowing a New Land Use as a Conditional Use Requiring a Planned Development in Certain Limited Locations in the R2 Residential Zoning District. Councilmember Tapia seconded the motion. Upon a roll call vote, the Mayor declared the motion passed unanimously, and therefore the City Council will not be initiating the proposed zoning code text amendment.

MOVER:	Councilmember Blumberg
SECONDER:	Councilmember Tapia
AYES:	Mayor Rotering, Councilmembers Center, Bruckman, Ross, Tapia, Lidawer, Blumberg
NAYS:	None

XII. Adjournment

Councilmember Blumberg moved to adjourn the City Council meeting. Councilmember Lidawer seconded the motion. Upon a voice vote, Mayor Rotering declared the motion passed unanimously.

The City Council adjourned its meeting at 10:16 PM.

Respectfully Submitted,

Ashley Palbitska
Assistant to the City Manager/Deputy City Clerk

Staff Report



Meeting Date: April 13, 2026
Staff Contact: Lara Lukasik, Deputy Finance Director
 Kristi McCaulou, Finance Director
Department: Finance Department

Title: Warrant List and Wire Transfers from March 20, 2026 to April 02, 2026

Recommendation:

Staff recommends approval of the warrant list and wire transfers for March 20, 2026 to April 02, 2026 in the amounts of \$2,339,959.82 and \$827,672.25 respectively, for total disbursement of \$3,167,632.07.

	Dates	Amount
Warrants:		
Warrant List 1 (Detail Attached)	March 20, 2026 - March 26, 2026	\$304,170.34
Warrant List 2 (Detail Attached)	March 27, 2026 - April 02, 2026	\$849,345.45
Subtotal Warrants (Detail Attached)		\$1,153,515.79
Payroll	Pay Period: March 02, 2026 - March 15, 2026 Check Date March 20, 2026	\$1,186,444.03
Total Warrants & Payroll		\$2,339,959.82
CCMSI Workers Comp Claims	March 23, 2026	\$999.43
CCMSI Workers Comp Claims	March 30, 2026	\$2,259.43
IPBC Medical/Dental Premium	April 1, 2026	\$662,367.03
MacQueen Equipment Group	April 2, 2026	\$636.26
William Architects	April 2, 2026	\$74,938.70
Elrod Friedman LLP - Legal Services	March 26, 2026	\$82,895.75
Williams Scotsman	March 26, 2026	\$168.00
Univar Solutions USA	April 2, 2026	\$2,107.75
J.P. Morgan Chase Visa Costco Card	April 2, 2026	\$1,299.90
Total Wires		\$827,672.25
Total Submitted for Approval		\$3,167,632.07

Purchases are made consistent with the City’s purchasing policy. This policy provides that “when all other terms and conditions are equal, preference will be given to vendors whose businesses are located in Highland Park. However, this preference will not adversely affect quality, service, or price consideration.”

Attachments:

1. Warrant List and Wire Transfers from March 20, 2026 to April 02, 2026. PDF

**Warrant List
City of Highland Park**

Check #	Date	Ven#	Vendor Name	Inv #	PO #	Description/Account	Dept	Amount
421720	03/26/26	40175	AETNA TRUCK PARTS	45181	20261371	PARTS	FLEET	\$85.00
							Total	\$85.00
421721	03/26/26	4652	AMERICAN WATER WORKS ILLINOIS	45207	20260057	TRAINING	WP	\$109.00
							Total	\$109.00
421722	03/26/26	39539	BENEIAMIN OROS	45218	20261245	R - TUITION REIMBURSEMENT	HLTH	\$650.00
							Total	\$650.00
421723	03/26/26	39965	BROOKE FORD	45206	20261382	R - REIMBURSEMENT TRAINING	CLRK	\$65.13
							Total	\$65.13
421724	03/26/26	23349	CINTAS #22	45164	20260001	UNIFORM RENTAL	WP	\$63.94
							Total	\$63.94
421725	03/26/26	23349		45154	20260237	UNIFORM RENTAL	FLEET	\$100.69
				45155	20260195	UNIFORM RENTAL	TRNST	\$15.69
				45156	20260400	UNIFORM RENTAL	FACIL	\$31.18
				45157	20260417	UNIFORM RENTAL	SEWER	\$84.97
				45158	20260365	UNIFORM RENTAL	SEWER	\$95.82
				45159	20260366	UNIFORM RENTAL	SEWER	\$77.02
				45230	20260048	UNIFORM RENTAL	PD	\$12.40
				45232	20260048	UNIFORM RENTAL	PD	\$6.70
				45247	20260158	UNIFORM RENTAL	FD	\$13.35
							Total	\$437.82
421726	03/26/26	14137	CIVILTECH ENGINEERING	45197	20260453	R - PLAN TRAFFIC REVIEWS	PLAN	\$429.66
							Total	\$429.66
421727	03/26/26	22726	COMMERCIAL TIRE	45161	20260275	TIRES	FLEET	\$1,406.84
				45251	20261231	SUPPLIES	FD	\$5,981.20
							Total	\$7,388.04
421728	03/26/26	36267	CROWN TROPHY	45203	20261397	STREET FURNITURE DONATION BENCH PLAQUES	CMO	\$282.98
				45204	20261397	STREET FURNITURE DONATION BENCH PLAQUES	CMO	\$282.98
							Total	\$565.96
421729	03/26/26	38347	RJS UNITED	45202	20261359	BUSINESS FORUM	CMO	\$120.00
							Total	\$120.00

**Warrant List
City of Highland Park**

Check #	Date	Ven#	Vendor Name	Inv #	PO #	Description/Account	Dept	Amount
421730	03/26/26	16005	EL-COR INDUSTRIES	45180	20261372	PARTS	FLEET	\$429.10
							Total	\$429.10
421731	03/26/26	40333	ERNIES TOWING	45182	20261370	TOWING	FLEET	\$565.00
							Total	\$565.00
421732	03/26/26	35589	FERGUSON US HOLDINGS	45172	20261303	SUPPLIES	WTRDS	\$10,032.00
							Total	\$10,032.00
421733	03/26/26	22533	GRAINGER	45165	20260147	SUPPLIES	WP	\$76.14
				45174	20260229	SUPPLIES	STR	\$270.73
							Total	\$346.87
421734	03/26/26	20187	HAGG PRESS	45198	20261114	RENTAL REGISTRATION MAILING	PLAN	\$2,601.00
							Total	\$2,601.00
421735	03/26/26	40341	HAWKINS	45166	20261013	CHEMICAL SUPPLIES	WP	\$19,608.74
							Total	\$19,608.74
421736	03/26/26	1326	HIGHLAND PARK FORD	45237	20261173	OUTSIDE REPAIRS	PD	\$69.79
				45238	20261173	OUTSIDE REPAIRS	PD	\$257.55
				45239	20260357	FLEET VEHICLE PARTS	PD	\$351.43
				45240	20260357	FLEET VEHICLE PARTS	PD	\$244.80
							Total	\$923.57
421737	03/26/26	40378	IDELLE MELAMED	45245	20261388	R - PARKING PERMIT REFUND	FIN	\$70.00
							Total	\$70.00
421738	03/26/26	40003	ILLINOIS ECONOMIC DEVELOPMENT	45244	20261227	IEDA SUMMIT REGISTRATION	CMO	\$249.00
							Total	\$249.00
421739	03/26/26	18394	JOHN M. JACQUETTE	45236	20260350	SUPPLIES DECALS	PD	\$120.00
							Total	\$120.00
421740	03/26/26	39641	JOSEPH M SANDERS	45246	20261383	EVENT ENJOYHP PHOTOGRAPHY	CMO	\$9,000.00
							Total	\$9,000.00
421741	03/26/26	9665	KIESLER POLICE	45235	20260676	RANGE PRACTICE AMMUNITION	PD	\$10,500.00
							Total	\$10,500.00
421742	03/26/26	1309	LAKE COUNTY CLERK RECORDING	45199	20260436	R - RECORDING FEES	PLAN	\$400.00
							Total	\$400.00
421743	03/26/26	23289	LAKE FOREST BANK	45192	20260786	PRK LOT LEASE	FACIL	\$3,269.24

Warrant List
City of Highland Park

Check #	Date	Ven#	Vendor Name	Inv #	PO #	Description/Account	Dept	Amount
							Total	\$3,269.24
421744	03/26/26	1908	LAWSON PRODUCTS	45222	20260319	SUPPLIES	FLEET	\$32.20
				45223	20260319	SUPPLIES	FLEET	\$45.84
							Total	\$78.04
421745	03/26/26	7917	LEACH ENTERPRISES	45162	20260249	PARTS	FLEET	\$1,223.60
				45184	20260249	PARTS	FLEET	\$679.80
				45228	20260249	PARTS	FLEET	\$322.83
							Total	\$2,226.23
421746	03/26/26	20570	LINDCO EQUIPMENT	45224	20260341	PARTS	FLEET	\$2,043.48
							Total	\$2,043.48
421747	03/26/26	39858	LINDE GAS EQUIPMENT	45227	20260250	SUPPLIES GAS	FLEET	\$239.95
							Total	\$239.95
421748	03/26/26	2161	LUND INDUSTRIES	45231	20261149	EMERGENCY EQUIPMENT	PD	\$489.50
							Total	\$489.50
421749	03/26/26	37891	MC SQUARED ENERGY	45209	20261348	COMMUNITY SOLAR CONTRIBUTION CITY OWNED	CMO	\$4,512.70
							Total	\$4,512.70
421750	03/26/26	697	MENONI MOCOJNI	45173	20260114	SUPPLIES	WTRDS	\$66.20
							Total	\$66.20
421751	03/26/26	25391	METROPOLITAN MAYORS CAUCUS	45210	20261365	METRO MAYOR'S CAUCUS DUES	CMO	\$1,357.92
							Total	\$1,357.92
421752	03/26/26	37471	MICHAEL SCHMIDT	45219	20261247	R - TUITION REIMBURSEMENT	HLTH	\$785.60
				45229	20261248	R - TUITION REIMBURSEMENT	HLTH	\$785.60
							Total	\$1,571.20
421753	03/26/26	710	MICROSYSTEMS	45200	20260451	RECORD MANAGEMENT SERVICES	PLAN	\$13,465.40
							Total	\$13,465.40
421754	03/26/26	39000	MORENO LANDSCAPE	45191	20260460	HARDSCAPE SERVICES	FORST	\$2,180.04
				45217	20261347	HOLIDAY LIGHTING	FORST	\$900.00
				45256	20261222	EVENT SSA - 17 LANDSCAPING SERVICES RAVINIA	CMO	\$5,350.00
							Total	\$8,430.04
421755	03/26/26	29974	MORTON SALT	45169	20260267	LAKE COUNTY DOT ROCK SALT	STR	\$6,156.79

Warrant List
City of Highland Park

Check #	Date	Ven#	Vendor Name	Inv #	PO #	Description/Account	Dept	Amount
				45170	20260266	CMS/IDOT ROCK SALT	STR	\$5,893.01
				45171	20260266	CMS/IDOT ROCK SALT	STR	\$19,886.85
				45189	20260266	CMS/IDOT ROCK SALT	STR	\$31,088.76
							Total	\$63,025.41
421756	03/26/26	749	MUTUAL ACE HARDWARE	45167	20260041	SUPPLIES	WP	\$25.18
							Total	\$25.18
421757	03/26/26	19094	NANCY ROTERING	45252	20261404	R - MAYOR REIMBURSEMENT JON CENTER MEETING	CMO	\$48.41
							Total	\$48.41
421758	03/26/26	36922	NORTH SHORE AUTO SPA	45220	20260181	REPAIR SERVICES	FLEET	\$11.00
				45221	20260181	REPAIR SERVICES	FLEET	\$11.00
							Total	\$22.00
421759	03/26/26	7789	ONCE UPON A BAGEL	45241	20261361	R - ACTIVITIES BRUNCH LEARN	SNR	\$114.90
							Total	\$114.90
421760	03/26/26	837	PARK DISTRICT HIGHLAND PARK	45211	20261349	LOT 3 AGREEMENT PDHP	CMO	\$20,000.00
							Total	\$20,000.00
421761	03/26/26	40227	PATRICIA J. NISENHOLZ	45243	20261014	R - CLASSES MAH JONGG	SNR	\$392.00
							Total	\$392.00
421762	03/26/26	11119	REPAIR SERVICE	45175	20261175	EQUIPMENT SERVICES	WP	\$7,245.00
							Total	\$7,245.00
421763	03/26/26	40376	ROBERTO JACOBO NAVARRO	45250	20261389	R - PAYMENT REFUND	PD	\$25.00
							Total	\$25.00
421764	03/26/26	923	MICHAEL WHITNEY DRAEGERT	45253	20261095	SEMI-ANNUAL SAFETY INSPECTION	FD	\$35.50
				45254	20261095	SEMI-ANNUAL SAFETY INSPECTION	FD	\$35.50
				45255	20261095	SEMI-ANNUAL SAFETY INSPECTION	FD	\$35.00
							Total	\$106.00
421765	03/26/26	39162	SALLY'S NUTS	45212	20261374	EVENT SALLY'S NUTS GIVEAWAY BEDAG FORUM	CMO	\$140.00
							Total	\$140.00
421766	03/26/26	16787	SCOTT LEVENFELD	45208	20260312	ADMIN HEARINGS	LEGL	\$1,150.00
							Total	\$1,150.00
421767	03/26/26	11611	SDS HOLDINGS	45160	20260220	CLOTHING	FLEET	\$75.05

**Warrant List
City of Highland Park**

Check #	Date	Ven#	Vendor Name	Inv #	PO #	Description/Account	Dept	Amount
				45168	20260009	UNIFORM SUPPLIES	FORST	\$82.78
				45176	20260419	UNIFORM SUPPLIES	STR	\$196.16
				45179	20260385	UNIFORM SUPPLIES	STR	\$300.00
							Total	\$653.99
421768	03/26/26	30672	SNOW SYSTEMS	45190	20260264	HAND SHOVELING	STR	\$22,400.00
							Total	\$22,400.00
421769	03/26/26	24595	SPECIAL PROJECT STAFFING	45193	20260464	TEMPORARY CLERICAL HELP	PLAN	\$1,014.00
				45194	20260464	TEMPORARY CLERICAL HELP	PLAN	\$919.36
				45195	20260464	TEMPORARY CLERICAL HELP	PLAN	\$432.64
				45196	20260464	TEMPORARY CLERICAL HELP	PLAN	\$1,081.60
							Total	\$3,447.60
421770	03/26/26	36804	SPECIAL T UNLIMITED	45249	20261391	SLEA RECRUIT UNIFORMS	PD	\$300.00
							Total	\$300.00
421771	03/26/26	11805	SPEER FINANCIAL	45214	20261164	MUNICIPAL ADVISOR GO BOND 2026	FIN	\$10,000.00
							Total	\$10,000.00
421772	03/26/26	26883	STAPLES CREDIT PLAN	45215	20260549	OFFICE SUPPLIES	FIN	\$114.78
				45216	20260549	OFFICE SUPPLIES	FIN	\$458.98
							Total	\$573.76
421773	03/26/26	5209	STRAND ASSOCIATES	45177	20261122	ENGINEERING SERVICES	WP	\$23,788.32
				45178	20261123	ENGINEERING SERVICES	WP	\$994.04
							Total	\$24,782.36
421774	03/26/26	40331	SUBURBAN ACCENTS	45233	20261277	WRAP CERT VEHICLE	PD	\$2,800.00
							Total	\$2,800.00
421775	03/26/26	40061	TASK FORCE TIPS	45248	20260904	SUPPLIES	FD	\$708.87
							Total	\$708.87
421776	03/26/26	1749	PATSON	45183	20260152	PARTS	FLEET	\$184.34
							Total	\$184.34
421777	03/26/26	33537	TRANSIT HOLDING	45185	20261315	PARTS	FLEET	\$396.27
							Total	\$396.27
421778	03/26/26	38924	UNIVERSITY WISCONSIN	45234	20261096	RECRUITMENT FAIR PLATTEVILLE	PD	\$50.00
							Total	\$50.00

Warrant List
City of Highland Park

Check #	Date	Ven#	Vendor Name	Inv #	PO #	Description/Account	Dept	Amount
421779	03/26/26	39435	VISTRA INTERMEDIATE	45205	20260014	ELECTRICITY	WP	\$28,428.75
							Total	\$28,428.75
421780	03/26/26	26253	WATER ISAC	45163	20260055	MEMBERSHIP DUES	WP	\$650.00
							Total	\$650.00
421781	03/26/26	2003	WEST SIDE TRACTOR SALES	45225	20261200	REPAIRS	FLEET	\$11,841.31
				45226	20260242	PARTS	FLEET	\$1,731.96
							Total	\$13,573.27
421782	03/26/26	40313	YVONNE Y. WOLF	45242	20261360	R - BRUNCH LEARN	SNR	\$300.00
							Total	\$300.00
421783	03/26/26	34483	ZORO TOOLS	45186	20261357	PARTS	FLEET	\$58.99
				45187	20260149	SUPPLIES	WP	\$108.43
				45188	20260149	CREDIT INV18613089	WP	(\$49.92)
							Total	\$117.50
							Total	\$304,170.34

Warrant List
City of Highland Park

Check #	Date	Ven#	Vendor Name	Inv #	PO #	Description/Account	Dept	Amount
689	03/26/26	37940	ELROD FRIEDMAN	45201	20260298	2026 LEGAL SERVICES	LEGL	\$82,895.75
							Total	\$82,895.75
690	03/26/26	38881	WILLIAMS SCOTSMAN	45213	20260948	STORAGE CONTAINER SCULPTURE	CMO	\$168.00
							Total	\$168.00
							Total	\$83,063.75

**Warrant List
City of Highland Park**

Check #	Date	Ven#	Vendor Name	Inv #	PO #	Description/Account	Dept	Amount
421784	04/02/26	38352	ADVANCED CLEANING	45271	20260783	JANITORIAL SERVICES	FACIL	\$10,222.91
							Total	\$10,222.91
421785	04/02/26	38327	AEP ENERGY	1853331		SRVS @ 0 CENTRAL DEERFIELD	FIN	\$901.76
							Total	\$901.76
421786	04/02/26	39352	AERIAL METRICS	45334	20260046	MAPPING SOFTWARE MAINTENANCE	PD	\$599.00
							Total	\$599.00
421787	04/02/26	39228	ALVAREZ	45265	20260471	HOURLY GROUNDS	FORST	\$2,183.09
							Total	\$2,183.09
421788	04/02/26	39091	ALYSSA KNOBEL	45352	20260779	CRISIS COMMUNICATIONS CONSULTANT	CMO	\$200.00
							Total	\$200.00
421789	04/02/26	40383	AMANDA KAHN	45310	20261423	VOLUNTARY SEWER LATERAL REIMBURSEMENT	SEWER	\$1,260.00
							Total	\$1,260.00
421790	04/02/26	4652	AMERICAN WATER WORKS ILLINOIS	45375	20260057	TRAINING	WP	\$109.00
							Total	\$109.00
421791	04/02/26	26996	ANDERSON LOCK	45273	20260418	LOCKSMITH	FACIL	\$473.39
				45274	20261327	LOCKSMITH	FACIL	\$1,597.64
							Total	\$2,071.03
421792	04/02/26	31395	ANDREW SEIBEL	45369	20261385	R - TUITION REIMBURSEMENT	HLTH	\$1,610.00
							Total	\$1,610.00
421793	04/02/26	38917	ANTARCTIC MECHANICAL	45272	20260459	LIFE SAFETY REPAIR	FACIL	\$546.00
							Total	\$546.00
421794	04/02/26	39696	BLUE TO GOLD	45389	20261441	LAW LIABILITY TRAINING COURSE	PD	\$225.00
							Total	\$225.00
421795	04/02/26	38677	BOWMAN CONSULTING	45376	20260654	P LOTS RAVINIA	ENG	\$345.00
							Total	\$345.00
421796	04/02/26	38677		45377	20260650	FIRE TRAIN YARD	ENG	\$120.40
							Total	\$120.40
421797	04/02/26	39085	CHC WELLNESS	45387	20260447	CHC PORTAL FEE	HLTH	\$2,028.00
							Total	\$2,028.00
421798	04/02/26	23349	CINTAS #22	45316	20260001	UNIFORM RENTAL	WP	\$63.94

**Warrant List
City of Highland Park**

Check #	Date	Ven#	Vendor Name	Inv #	PO #	Description/Account	Dept	Amount
							Total	\$63.94
421799	04/02/26	23349		45269	20260417	UNIFORM RENTAL	SEWER	\$84.97
				45270	20260365	UNIFORM RENTAL	SEWER	\$95.82
				45306	20260237	UNIFORM RENTAL	FLEET	\$102.05
				45307	20260195	UNIFORM RENTAL	TRNST	\$27.83
				45308	20260366	UNIFORM RENTAL	SEWER	\$77.02
				45309	20260400	UNIFORM RENTAL	FACIL	\$31.18
				45330	20260048	UNIFORM RENTAL	PD	\$6.70
				45386	20260158	UNIFORM RENTAL	FD	\$7.65
							Total	\$433.22
421800	04/02/26	2020	CIORBA GROUP	45378	20260670	SHERIDAN RD SIDEWALK	ENG	\$34,083.74
				45379	20260536	STORMWATER PERMIT	ENG	\$3,310.64
				45380	20260658	PED BRIDGE OVER 41	ENG	\$30,967.96
				45383	20260646	RT 41 WM LINING	ENG	\$27,023.77
							Total	\$95,386.11
421801	04/02/26	14137	CIVILTECH ENGINEERING	45384	20261325	FLOOD PLAIN ASSESSMENT PROJECT	ENG	\$1,902.38
							Total	\$1,902.38
421802	04/02/26	26496	COMCAST CABLE	45321	20261167	INTERNET CITYWIDE INTERNET SERVICE	CS	\$5,903.48
							Total	\$5,903.48
421803	04/02/26	26496		45322	20260602	INTERNET ACCESS WATER PLANT	CS	\$162.52
							Total	\$162.52
421804	04/02/26	4060	COMMISSION ILLINOIS WORKERS COMPENSATION	45324	20260542	FY2025 WORKERS COMPENSATION ASSESSMENTS	FIN	\$178.60
							Total	\$178.60
421805	04/02/26	233	CRAFTWOOD LUMBER	45275	20260401	SUPPLIES	FACIL	\$6.29
				45276	20260401	SUPPLIES	FACIL	\$92.76
				45277	20260401	SUPPLIES	FACIL	\$19.99
				45278	20260401	SUPPLIES	FACIL	\$0.99
				45279	20260401	SUPPLIES	FACIL	\$21.95
							Total	\$141.98
421806	04/02/26	11789	DENNY'S RESTAURANTS	45328	20261414	PRISONER MEALS	PD	\$74.06
							Total	\$74.06

Warrant List
City of Highland Park

Check #	Date	Ven#	Vendor Name	Inv #	PO #	Description/Account	Dept	Amount
421807	04/02/26	40379	ED KUGLER	45320	20261417	FY2025 EVENT POPCORN HOLIDAY LIGHTING	CMO	\$250.00
							Total	\$250.00
421808	04/02/26	36673	ELEVATED SAFETY	45356	20261002	EDUCATION TRAINING	FD	\$1,300.00
							Total	\$1,300.00
421809	04/02/26	34351	EUROFINS EATON ANALYTICAL	45266	20260930	LAB SERVICES	WP	\$35.25
				45267	20260930	LAB SERVICES	WP	\$35.25
							Total	\$70.50
421810	04/02/26	38194	FACILITY GATEWAY	45280	20261211	UPS SYSTEM SERVICES	FACIL	\$555.00
							Total	\$555.00
421811	04/02/26	35589	FERGUSON US HOLDINGS	45311	20260992	SUPPLIES	WTRDS	\$44.00
							Total	\$44.00
421812	04/02/26	40019	GENUINE PARTS	45333	20260347	PARTS	PD	\$131.32
				45357	20261313	SUPPLIES	FD	\$149.55
				45362	20261313	SUPPLIES	FD	\$27.50
							Total	\$308.37
421813	04/02/26	315	GREELEY HANSEN	45390	20261064	ENGINEERING SERVICES	WP	\$1,069.65
							Total	\$1,069.65
421814	04/02/26	39202	HARTWIG PLUMBING	45288	20260929	PLUMBING REPAIRS	FACIL	\$1,860.00
							Total	\$1,860.00
421815	04/02/26	474	HIGHLAND PARK ELECTRIC	45314	20260788	LIGHTING MAINTENANCE	STR	\$3,241.73
				45315	20260788	LIGHTING MAINTENANCE	STR	\$2,000.00
							Total	\$5,241.73
421816	04/02/26	29018	HOME DEPOT CREDIT	45281	20260398	SUPPLIES	FACIL	\$320.98
				45282	20260398	SUPPLIES	FACIL	\$177.56
							Total	\$498.54
421817	04/02/26	18478	IDLEWOOD ELECTRIC	45283	20260408	SUPPLIES	FACIL	\$99.87
							Total	\$99.87
421818	04/02/26	1430	IRELAND HEATING	45284	20260576	HVAC REPAIRS	FACIL	\$1,094.06
				45285	20260576	HVAC REPAIRS	FACIL	\$2,490.15
				45286	20260576	HVAC REPAIRS	FACIL	\$155.00

**Warrant List
City of Highland Park**

Check #	Date	Ven#	Vendor Name	Inv #	PO #	Description/Account	Dept	Amount
							Total	\$3,739.21
421819	04/02/26	31870	J.G. UNIFORMS	45371	20260140	ADMIN UNIFORMS	PD	\$15.00
				45372	20260140	ADMIN UNIFORMS	PD	\$155.00
							Total	\$170.00
421820	04/02/26	39023	JUSTIFACTS	45367	20260967	BACKGROUND CHECKS ANNUAL	HLTH	\$24.20
							Total	\$24.20
421821	04/02/26	606	LAKE COUNTY MUNICIPAL LEAGUE	45392	20261458	LAKE COUNTY MUNICIPAL LEAGUE DUES 2026	CMO	\$3,159.50
							Total	\$3,159.50
421822	04/02/26	39858	LINDE GAS	45366	20260143	SUPPLIES OXYGEN	FD	\$168.08
							Total	\$168.08
421823	04/02/26	39861	LOCAL GOVERNMENT HISPANIC	45319	20261375	MEMBERSHIP DUE	CMO	\$850.00
							Total	\$850.00
421824	04/02/26	2161	LUND INDUSTRIES	45373	20261416	EMERGENCY EQUIPMENT	PD	\$661.06
							Total	\$661.06
421825	04/02/26	3027	MCMASTER-CARR	45363	20261031	SUPPLIES	FD	\$7.34
							Total	\$7.34
421826	04/02/26	3027		45332	20260343	TAMPER PROOF KEY RINGS	PD	\$154.00
							Total	\$154.00
421827	04/02/26	697	MENONI MOCOJNI	45305	20260370	SUPPLIES	SEWER	\$416.40
				45391	20260370	SUPPLIES	SEWER	\$137.00
							Total	\$553.40
421828	04/02/26	17623	MUNICIPAL GIS PARTNERS	45346	20260469	GIS SERVICES PROGRAM STAFFING	PW	\$18,703.30
							Total	\$18,703.30
421829	04/02/26	25495	MID-STATES ORGANIZED CRIME	45331	20260045	MEMBERSHIP DUES	PD	\$250.00
							Total	\$250.00
421830	04/02/26	22886	MIDWEST MOTOR	45326	20260342	SHOP SUPPLIES	PD	\$138.97
				45329	20260342	SHOP SUPPLIES	PD	\$450.49
							Total	\$589.46
421831	04/02/26	38616	MIDWEST POWER INDUSTRY	45295	20260415	GENERATOR REPAIRS	FACIL	\$660.00
							Total	\$660.00

Warrant List
City of Highland Park

Check #	Date	Ven#	Vendor Name	Inv #	PO #	Description/Account	Dept	Amount
421832	04/02/26	37013	MIKE BILL	45351	20261443	R - SBOC TRAINING	BLDG	\$30.00
							Total	\$30.00
421833	04/02/26	749	MUTUAL ACE HARDWARE	45259	20260228	SUPPLIES	STR	\$17.99
				45289	20260409	SUPPLIES	FACIL	\$48.57
				45290	20260395	SUPPLIES	FACIL	\$129.99
				45291	20260409	SUPPLIES	FACIL	\$29.48
				45293	20260409	SUPPLIES	FACIL	\$14.00
				45294	20260409	SUPPLIES	FACIL	\$35.08
				45345	20260409	SUPPLIES	FACIL	\$12.59
							Total	\$287.70
421834	04/02/26	34484	NATIONAL LIFT TRUCK	45336	20261425	FY2025 EQUIPMENT MAINTENANCE	WP	\$493.09
				45338	20261425	FY2025 EQUIPMENT MAINTENANCE	WP	\$101.00
							Total	\$594.09
421835	04/02/26	38816	NICHOLAS BARNES	45325	20261387	R - IPBC EXEC BOARD MEETING TRAVEL		\$56.85
							Total	\$56.85
421836	04/02/26	837	PARK DISTRICT HIGHLAND PARK	45368	20261052	MEMBERSHIP RECREATION CENTER SUBSIDY	HLTH	\$390.00
							Total	\$390.00
421837	04/02/26	2	PETER BAKER	45335	20260265	ASPHALT	STR	\$2,875.50
							Total	\$2,875.50
421838	04/02/26	39016	PITNEY BOWES	45296	20260609	POSTAGE MACHINES LEASE	FACIL	\$592.62
				45297	20260609	POSTAGE MACHINES LEASE	FACIL	\$310.20
				45298	20260609	POSTAGE MACHINES LEASE	FACIL	\$166.10
							Total	\$1,068.92
421839	04/02/26	4959	RED WING SHOE STORE	45318	20261435	SUPPLIES SHOES	BLDG	\$160.00
							Total	\$160.00
421840	04/02/26	34396	RIPPLE PUBLIC RELATIONS	45353	20260998	EVENT RETAINER ENJOYHP	CMO	\$8,409.09
							Total	\$8,409.09
421841	04/02/26	34792	ROBINSON ENGINEERING	45341	20261190	MISC SERVICE	WTRDS	\$47,500.00
				45342	20261190	MISC SERVICE	WTRDS	\$47,500.00
							Total	\$95,000.00

**Warrant List
City of Highland Park**

Check #	Date	Ven#	Vendor Name	Inv #	PO #	Description/Account	Dept	Amount
421842	04/02/26	11611	SDS HOLDINGS	45257	20260262	UNIFORM SUPPLIES	STR	\$103.28
				45258	20260262	UNIFORM SUPPLIES	STR	\$103.28
				45312	20260220	SUPPLIES CLOTHING	FLEET	\$220.00
				45313	20260192	R - MAINTENANCE CLOTHING	TRNST	\$30.00
Total								\$456.56
421843	04/02/26	38958	SIGMA-ALDRICH	45317	20260388	SUPPLIES	WP	\$109.22
							Total	
421844	04/02/26	40321	SJ FLYNN PUBLIC RELATOR	45355	20261221	SSA - 17 JUNIOR RETAINER	CMO	\$4,100.00
							Total	
421845	04/02/26	26883	STAPLES CREDIT PLAN	45299	20261017	SUPPLIES	FACIL	\$12.75
				45300	20260412	SUPPLIES	FACIL	\$179.99
				45301	20260412	SUPPLIES	FACIL	\$179.99
				45302	20260412	SUPPLIES	FACIL	\$228.49
				45327	20261413	FY2025 SUPPLIES	PD	\$110.63
Total								\$711.85
421846	04/02/26	40363	TGR TECHNOLOGIES	45370	20261189	INVESTIGATIVE TOOL	PD	\$8,500.00
							Total	
421847	04/02/26	39120	THE BEISTLE	45361	20261195	PUBLIC EDUCATION SUPPLIES	FD	\$546.25
							Total	
421848	04/02/26	39916	THOMAS ENGINEERING	45385	20260668	SHERIDAN RD UTILITY RELOCATE	ENG	\$18,202.82
							Total	
421849	04/02/26	34926	TKG ENVIRONMENTAL	45268	20261302	STREET SWEEPING	STR	\$10,764.00
							Total	
421850	04/02/26	28029	TRAFFIC CONTROL PROTECTION	45349	20260951	SUPPLIES	STR	\$59.50
				45350	20261199	SUPPLIES	STR	\$2,904.40
				Total				
421851	04/02/26	40055	TRINE CONSTRUCTION	45343	20260995	LSL REPLACEMENT PROJECT	PW	\$520,058.80
							Total	
421852	04/02/26	19876	VERIZON WIRELESS	45264	20260488	WATER METER DATA COLLECTORS	WTRDS	\$199.43
				45323	20261429	POTSOLVE LINES 911 CALL BOX ELEVATOR	CS	\$580.14
				Total				

Warrant List
City of Highland Park

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421853	04/02/26	39435	VISTRA INTERMEDIATE	2198830		SRVS @ 0 GREENBAY	FIN	\$315.55
				45337	20260014	ELECTRICITY	WP	\$779.52
				45347	20260014	ELECTRICITY	WP	\$2,783.30
				45348	20260014	ELECTRICITY	WP	\$443.86
				45354	20260014	ELECTRICITY	WP	\$465.32
							Total	\$4,787.55
421854	04/02/26	34483	ZORO TOOLS	45303	20260527	SUPPLIES	FACIL	\$14.62
				45304	20260527	SUPPLIES	FACIL	\$823.47
							Total	\$849,345.45

Warrant List
City of Highland Park

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691	04/02/26	37935	MACQUEEN	45359	20261314	SUPPLIES	FD	\$48.11						
				45360	20261261	SUPPLIES	FD	\$375.09						
				45364	20261355	SUPPLIES	FD	\$213.06						
										Total	\$636.26			
692	04/02/26	36864	UNIVAR SOLUTIONS	45339	20260301	CHEMICAL SUPPLIES	WP	\$1,324.05						
				45340	20260301	CHEMICAL SUPPLIES	WP	\$783.70						
										Total	\$2,107.75			
693	04/02/26	36932	VISA FLEX COMMERCIAL CARD	45374	20260416	SUPPLIES	FACIL	\$1,299.90						
													Total	\$1,299.90
694	04/02/26	15441	WILLIAMS ARCHITECTS	45365	20260926	ARCHITECTURAL ENGINEERING SERVICES	FD	\$74,938.70						
													Total	\$74,938.70
													Total	\$78,982.61

Staff Report



Meeting Date: April 13, 2026
Staff Contact: Ghida Neukirch, City Manager
Department: City Manager's Office

Title: Kristi McCaulou, Police Pension Board Reappointment, 5/12/2026 - 5/11/2028

Recommendation:

It is recommended that Finance Director Kristi McCaulou be reappointed to the Police Pension Board for the term 5/12/2026 - 5/11/2028.

Attachments:

None

Staff Report



Meeting Date: April 13, 2026
Staff Contact: Jennifer Dotson, Executive Assistant to the Mayor and City Manager
Department: City Manager's Office

Title: In Support of Tree City USA / Arbor Day Programs

Recommendation:

See Mayoral Proclamation in Support of Tree City USA / Arbor Day Programs.

Attachments:

1. Arbor Day 2026

City of Highland Park Mayoral Proclamation



In Support of **Tree City USA / Arbor Day Programs**

WHEREAS, trees in our city increase property values, enhance the economic vitality of the business areas, and beautify our community, and

WHEREAS, trees help reduce the erosion of our bluffs and ravines by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, and


WHEREAS, Highland Park has been recognized as a Tree City USA by the Arbor Day Foundation for forty-six consecutive years and desires to continue its tree planting ways, and

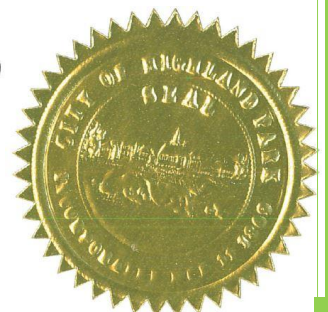
WHEREAS, Highland Park is hosting an Arbor Day Celebration on Saturday, April 25, 2026 from 9AM until 11AM at the Ravinia Festival's West Parking Lot, 301 Ravinia Park Road, where the City, Park District, local organizations and businesses will offer a wide variety of environmental resources, along with more than 600 live native trees & shrubs ready for planting.

NOW, THEREFORE, I, Nancy R. Rotering, Mayor of the City of Highland Park, do hereby proclaim our support of Arbor Day and the Tree City USA program in the City of Highland Park, and urge all citizens to support efforts to protect our trees and woodlands and to support our city's forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

Dated this 13th day of April, 2026.


Nancy R. Rotering, Mayor





Ghida S. Neukirch, City Manager/City Clerk

Staff Report



Meeting Date: April 13, 2026
Staff Contact: Jennifer Dotson, Executive Assistant to the Mayor and City Manager
Department: City Manager's Office

Title: National Crime Victims' Rights Week, April 19 - 25, 2026

Recommendation:

See the attached Mayoral proclamation for National Crime Victims' Rights Week, April 19 - 25, 2026.

Attachments:

1. NATIONAL CRIME VICTIMS RIGHTS WEEK 2026

City of Highland Park Mayoral Proclamation



In Honor of

National Crime Victims' Rights Week

WHEREAS, crime affects individuals, families, and communities in profound and varied ways, often leaving lasting physical, emotional, and social challenges; and

WHEREAS, crime victims' rights acts passed in Illinois and at the federal level guarantee victims the right to meaningfully participate and use their voice in the criminal justice process; and

WHEREAS, victim service providers, advocates, law enforcement officers, attorneys, and other allied professionals can help survivors find their justice by enforcing these rights; and

WHEREAS, the right to provide an impact statement ensures that victims' voices are considered in court during the sentencing and, when applicable, restitution processes; and

WHEREAS, including and elevating the voices of survivors makes certain they are heard and seen and creates a path to forging and sustaining community trust; and

WHEREAS, the theme for this year's Crime Victims' Rights Week is "Listen. Act. Advocate"; and

WHEREAS, National Crime Victims' Rights Week provides an opportunity to recommit to listening to crime survivors in every space where decisions are made that could impact them; and

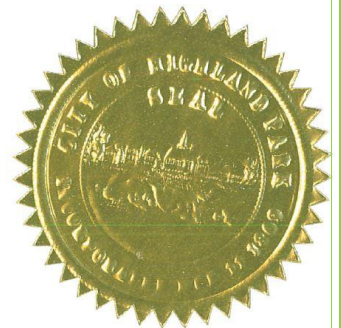
WHEREAS, The City of Highland Park is hereby dedicated to amplifying the voices of survivors and creating an environment where survivors have the confidence that they will be heard, believed, and supported.

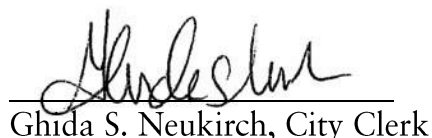
NOW, THEREFORE, I, Nancy R. Rotering, Mayor of the City of Highland Park, and the City Council of the City of Highland Park, Lake County, Illinois, do hereby proclaim April 19 – 25, 2026, as

Crime Victims' Rights Week

DATED this 13th day of April, 2026.


Nancy R. Rotering, Mayor




Ghida S. Neukirch, City Clerk

Staff Report



Meeting Date: April 13, 2026
Staff Contact: Joe Schrage, Fire Chief
Department: Fire Department

Title: Fire Department Strategic Plan Report, 2026-2028
--

Recommendation:

Highlights of the Fire Department Strategic Plan will be presented under the Staff Report. The Department's administrative team revisits this strategic plan annually to ensure the vision of this plan is followed, and the mission is realized. Updates to the Plan are made as appropriate, upon review by appropriate staff and the City Manager. All policy matters are presented to the Mayor and City Council for consideration.

Policy Consideration:

The Fire Department is committed to good stewardship of City resources and organizational continuous improvement through thorough evaluation of current programs, community engagement to recognize future community needs and the desire to adapt to meeting those needs. This strategic plan sets forth the Department's vision and mission, identifies the Department's values, and recognizes a series of measurable goals and objectives for service delivery. The Department answered three fundamental questions when developing this plan: where are we now, where are we going, and how will we get there. The answers to these questions help provide the framework for achieving our goal, which is:

- Improving service delivery
- Implementing advanced technologies
- Promoting a positive work environment
- Maintaining a highly trained workforce
- Providing the driving force behind sound budget decisions
- Promoting open, honest, and ethical policies
- Embracing and promoting diversity
- Providing a structure for sustainability

We look forward to leading this Department into the future and working to exceed the expectations of the community. We would like to thank the City Manager, the Mayor, and the

City Council for their continuous support and open dialog. Finally, we want to thank the residents of the community, whose support and input continue to be extremely positive and unwavering.

Core Priorities:

The Department is committed to the mission, values and priorities of the City of Highand Park, while all the priorities of the City are critical, the two prevalent priorities impacting day-to-day operation include Public Safety and Fiscal Stability.

Attachments:

1. 2026 HPFD Strategic Plan_DRAFT



Highland Park Fire Department Strategic Plan

2026-2028

The Highland Park Fire Department acknowledges and thanks the Highland Park and Highwood communities and for their participation and input into this strategic plan.

Nancy Rotering
Mayor

Anthony Blumberg
Council Member

Barisa Meckler Bruckman
Council Member

Jon Center
Council Member

Annette Lidawer
Council Member

Yumi Ross
Council Member

Andrés Tapia
Council Member

Ghida Neukirch
City Manager

Ron Bannon
Director of Public Works

Joel Fontane
Director of Community Development

Erin Jason
Assistant City Manager

Lou Jogmen
Police Chief

Kristi McCaulou
Finance Director

Emily Taub
Assistant City Manager

Special thanks to the following personnel for their assistance in the development of this Strategic Plan.

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Communications Manager

Jim Ferber
Senior Fire Inspector

Laura Frey
Manager of Senior Services

Phil McGuire
Fire Inspector

Archana Mohanchandra
Building Division Manager

Ashley Palbitska
Assistant to the City Manager

Community and Government Partner Stakeholders

Scott Coren
City Manager
City of Highwood

Dr. Ben Feinzimmer
EMS Medical Director IL Region 10
Endeavor Health Highland Park Hospital

Dave Fermaint
Emergency Operations Manager
Ravinia Festival

Josh Holleb
Resident

Terry Joiner
Security Manager
District 113

Solvei Jurmu
Director of Safety and Security
District 112

Jill Maryan MSN, RN
Assistant EMS System Coordinator
Paramedic Education Program Director

Pat Noonan
Compliance and Risk Manager
Park District of Highland Park

Anita Pildes
Resident

Brent Reynolds
Director
Village of Glenview Public Safety Dispatch Center

Steve Ross
Resident

Bufi Selimos
Assistant Vice President
Endeavor Health Highland Park Hospital

Mark Shutan
Resident

Larry Weiss
Resident

Dave Wentz
Police Chief
City of Highwood Police Department

Highland Park Fire Department Stakeholders

Joseph Schrage
Fire Chief

William Brennan
Deputy Chief

Jeffrey Marusich
Battalion Chief

Erik Mocogni
Battalion Chief

Ryan Hughes
Battalion Chief

Paul Grzybek
Lieutenant/Paramedic

John Brens
Lieutenant/Paramedic

Kevin Maslon
Lieutenant/Paramedic

Albert Lopez
Lieutenant/Paramedic

Thomas Richards
Lieutenant/Paramedic

Eloy Salazar
Lieutenant/Paramedic

Griffin Van Black
Lieutenant/Paramedic

Andrew Seibel
Lieutenant/Paramedic

Matthew Stanley
Lieutenant/Paramedic

Richard DiSalvo
Firefighter/Paramedic

Brian Fabbri
Firefighter/Paramedic

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Firefighter/Paramedic

Eric Forte
Firefighter/Paramedic

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Firefighter/Paramedic

Nathan Abbott
Firefighter/Paramedic

Christopher Gottschalk
Firefighter/Paramedic

Kevin Best
Firefighter/Paramedic

Brian McDonald
Firefighter/Paramedic

Matthew Grasso
Firefighter/Paramedic

Peter Goss
Firefighter/Paramedic

Steven Urban
Firefighter/Paramedic

Kevin Lavazza
Firefighter/Paramedic

Ryan Lind
Firefighter/Paramedic

Jacob Flosi
Firefighter/Paramedic

Peter Tameling
Firefighter/Paramedic

Trevor Mount
Firefighter/Paramedic

Frankie Gulo
Firefighter/Paramedic

Michael Pacocha
Firefighter/Paramedic

Michael Miniscalco
Firefighter/Paramedic

Nicholas Obrzut
Firefighter/Paramedic

Brandon Hrdlicka
Firefighter/Paramedic

Jacob Emmerson
Firefighter/Paramedic

Benjamin Calamari
Firefighter/Paramedic

Jeffrey Wilmot
Firefighter/Paramedic

Benjamin Oros
Firefighter/Paramedic

Charles Shaw
Firefighter/Paramedic

Michele Molini
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Nicholas Traske
Firefighter/Paramedic

Edward Moskos
Firefighter/Paramedic

Andrew Mazurkiewicz
Firefighter/Paramedic

Andrew Beverly
Firefighter/Paramedic

Jacob Shimanski
Firefighter/Paramedic

Daniel Lattner
Firefighter/Paramedic

Guillermo Aguilar
Firefighter/Paramedic

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Firefighter/Paramedic

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Firefighter/Paramedic

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Firefighter/Paramedic

Jim Hassler
Public Safety Mechanic

Meriyen Hernandez
Executive Assistant

Cheryl Smith
Management Analyst

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Letter from the Fire Chief

On behalf of the members of the Highland Park Fire Department (HPFD), we are pleased to present a three year Strategic Plan. The Department is committed to good stewardship of City resources and organizational continuous improvement through thorough evaluation of current programs, community engagement to recognize future community needs and the desire to adapt meeting those needs. This strategic plan sets forth the Department's vision and mission, identifies Department values, and recognizes a series of measurable goals and objectives for service delivery. The Department answered three fundamental questions when developing this plan. Where are we now, where are we going and how will we get there? The answers to these questions help provide the framework for achieving our goal, which is:




- Improving service delivery
- Implementing advanced technologies
- Promoting a positive work environment
- Maintaining a highly trained workforce
- Providing the driving force behind sound budget decisions
- Promoting open, honest, and ethical policies
- Embracing and promoting diversity
- Providing a structure for sustainability

The Administration revisits this strategic plan annually to ensure the vision of this plan is followed and the mission is realized. While we try to anticipate everything, we know that unforeseeable items or events sometimes create a need to adapt to change. The Department will address those needed changes and continue to honor the vision expressed in the strategic plan.

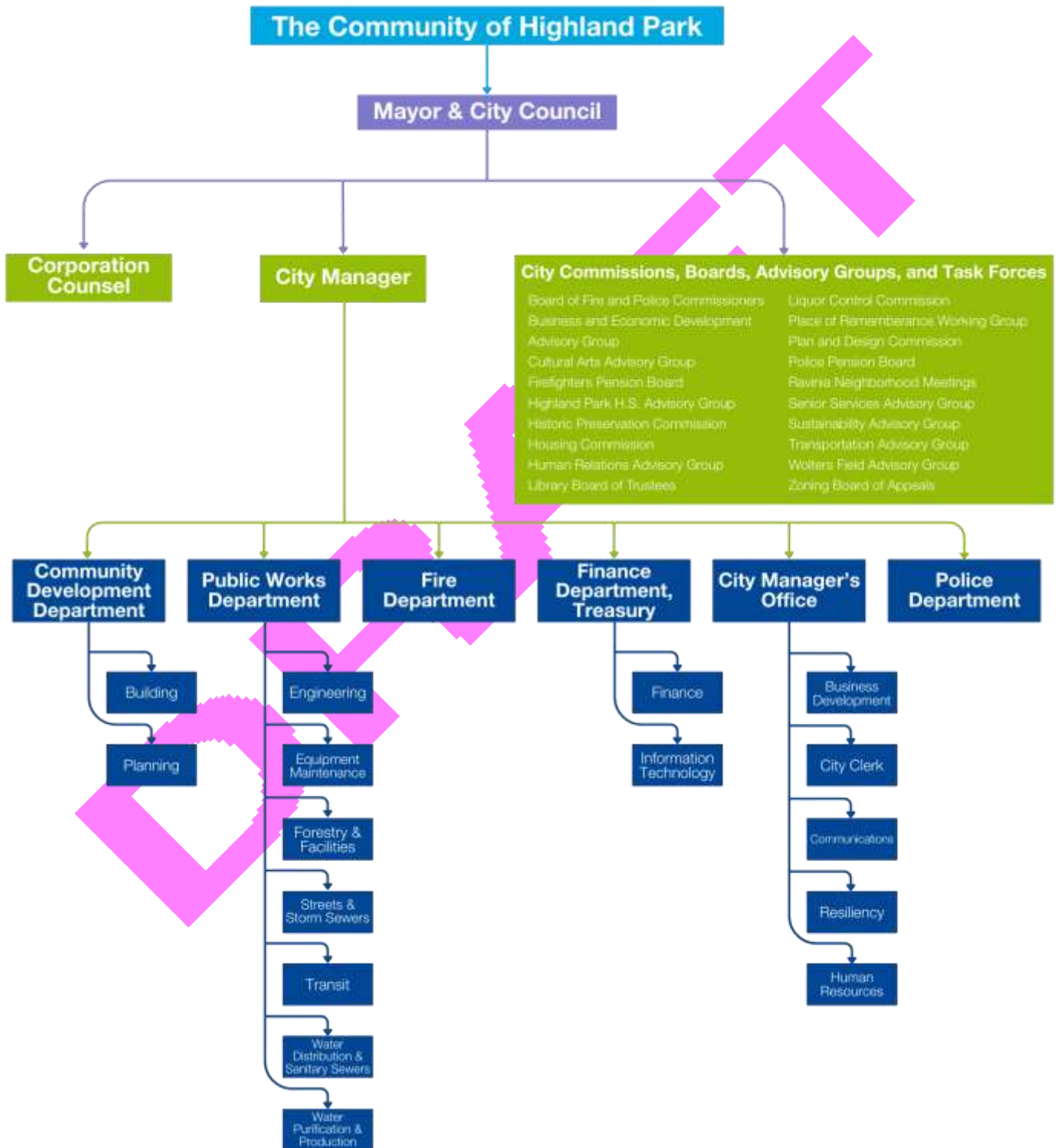
We look forward to leading this Department into the future working to exceed the expectations of the community. We would like to thank the City Manager, the Mayor, and the City Council for their continuous support and open dialog. Finally, we want to thank the residents of the community, whose support and input continue to be extremely positive and unwavering. We hope that this Strategic Plan proves to be both informative and interesting. If there are any questions, suggestions, or comments, please do not hesitate to contact me.

Sincerely,


Joseph Schrage
Fire Chief

City Government of Highland Park

Organizational Chart



Mission Statement

Provide high-quality municipal services in an efficient and fiscally-responsible manner through effective, transparent, collaborative, and inclusive governance.

Values

Highland Park is an inclusive and welcoming community that honors and affirms the intrinsic worth and unique perspectives of all who reside, work, study, and visit here. The City of Highland Park celebrates the diverse characteristics of persons of every race, ethnicity, nationality, culture, language, religion and faith tradition, gender identity and expression, sexual orientation, ability, age, socioeconomic status, veteran status, and immigration status. These individual characteristics bring richness to our community. We are committed to ensuring that our priorities, policies, and behaviors nurture a sustainable citywide culture of inclusion that embraces the full diversity of our community. We invite all members of our community to participate and contribute to a more just and equitable future.

Working through an equity lens

We will continue to ensure access, processes, policies, and outcomes do not inadvertently exclude anyone.

Operating with transparency

We believe that open communication, honest discussion, and inclusion of the diverse voices of our community lead to trust.

Condemning any act of hate or discrimination

We will uphold the City's Statement Against Hate in a timely, unequivocal, and actionable way.

Statement Against Hate

Hate has no home in Highland Park. The City strives to embody our inclusive and affirming values as an open and welcoming community. The City strongly opposes prejudice, bias, hostility, discrimination or violence against individuals based on their race, religion, ethnicity, nationality, immigration status, gender, or gender identity. The City unequivocally condemns any racist, xenophobic, misogynistic, anti-Semitic, anti-LGBTQ+, ableist, or otherwise hate-motivated groups or individuals who threaten any form of violence towards, harassment, or discrimination against our residents, visitors, students, or City staff. This behavior is never acceptable.

Recognizing the critical responsibility of responding swiftly to safeguard our community from hate, the City will take every possible action to ensure that residents, workers, students, and visitors will not face discrimination or harassment. Hate crimes and violence have no place in our city, state, or country and will not be tolerated. If a report of such a hate crime is

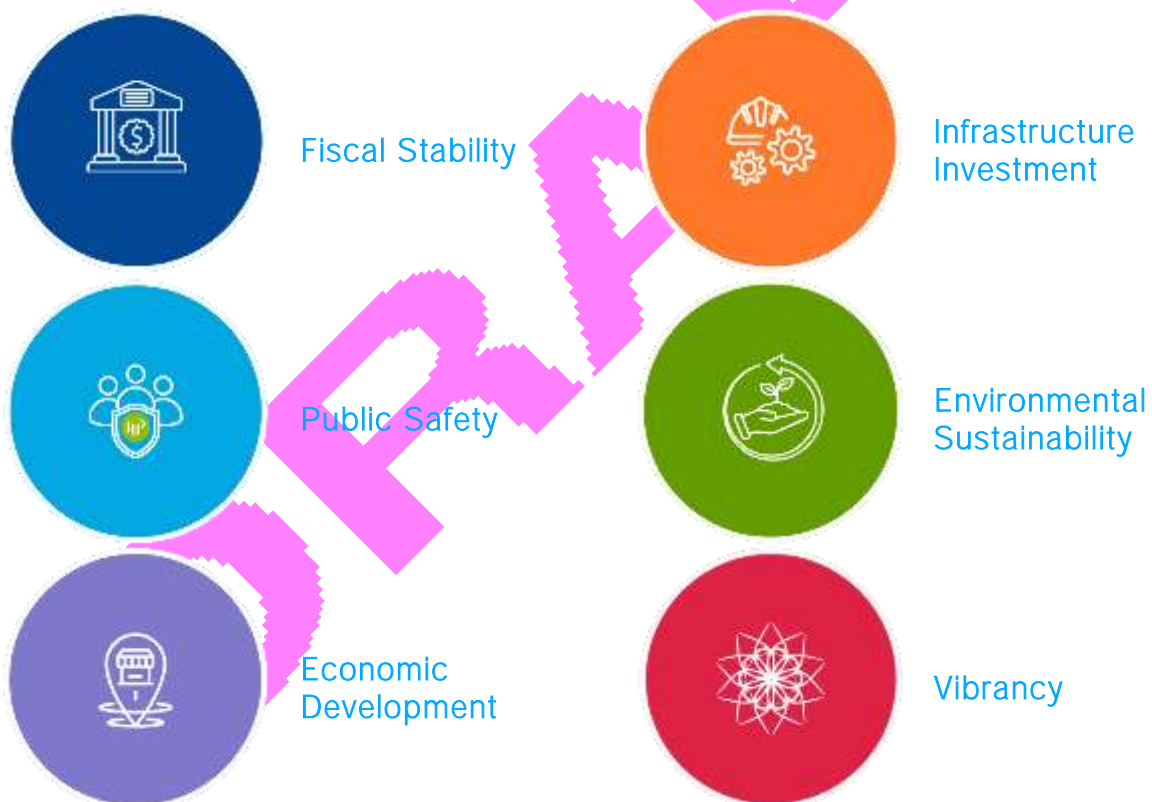
received in Highland Park, the City's Police Department will thoroughly investigate, in partnership with appropriate partner agencies, to ensure the continued safety of our community.

It is essential that our community stand together in denouncing all acts of bigotry and violence in accordance with our values. Hate has no home in Highland Park or anywhere.

Priorities and Objectives

The City's more than 120 priority-based major projects are publicly-facing initiatives that are aligned with the following six core priorities, serve the City's best interests, are achievable, sustainable, and financially viable, and have measurable program performance, which the City communicates to the public at cityhpil.com/majorprojects. The City's core priorities are reviewed annually by the City Council.

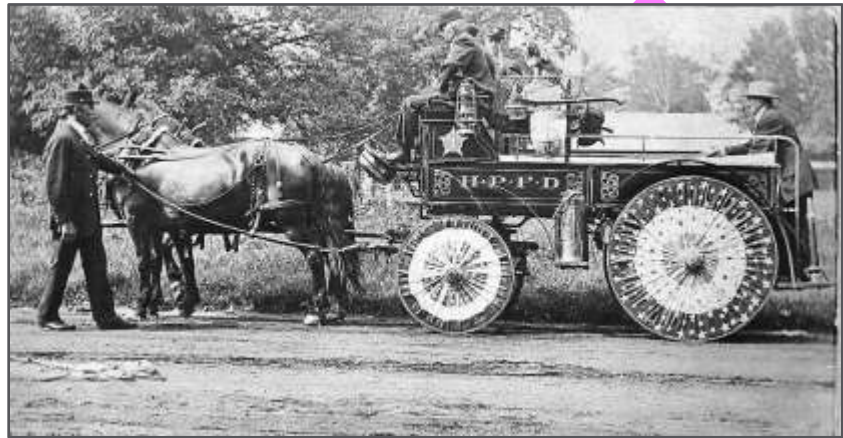
Core Priorities



Highland Park Fire Department

The City of Highland Park, Illinois was incorporated in 1869 with a population of 500. At the time, it was a small waypoint on the trail between Chicago and Milwaukee. In 1889, the Highland Park Volunteer Fire Department was established under the leadership of the first Fire Chief, Andrew Bock.

By 1919, the Fire Department was comprised of a Chief Fire Marshal, an Assistant Chief Fire Marshal, two full-time drivers, and twelve volunteers. In 1924, the Department became a professional department with full-time personnel on 24-hour shifts.



As the City's population began to grow exponentially, the Department recognized the need to strategically expand its presence in the community. Additional stations were built around the community in order to decrease response times. The Highland Park Fire Department has continued to grow and expand to meet the needs of the community and maintain a high level of service.

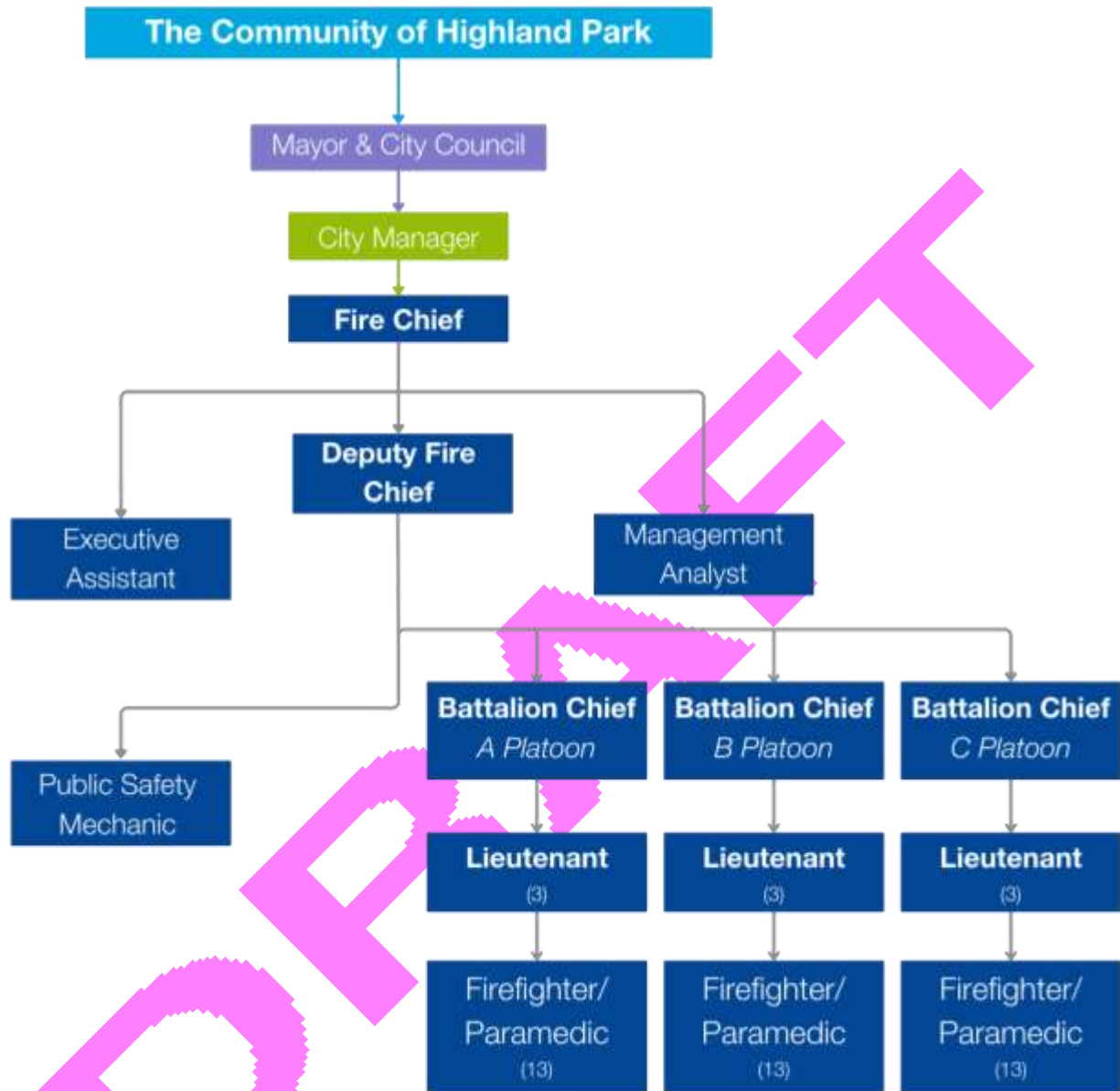
Today, the Highland Park Fire Department is comprised of fifty-three sworn members, a Public Safety Mechanic, and two civilian administrative staff. The Department operates out of three fire stations and serves the City of Highland Park as well as the neighboring City of Highwood.

In pursuit of continuous improvement, the Highland Park Fire Department has collaborated



with external and internal stakeholders to build a shared vision for the future. Feedback was gathered through online and in-person surveys and workshops to capture as many voices and perspectives as possible. The Department believes the following Strategic Plan will be successful due to the intentional planning and designing of goals and objectives to meet the needs and priorities of the community.

Fire Department Organizational Chart



Special Teams



Technical
Rescue



Hazardous
Materials



Underwater Rescue
and Recovery



Fire
Investigation



Rescue Task
Force

Fire Department Guiding Principles

Mission Statement

The Highland Park Fire Department is committed to protecting the people, property and environment within our community. We dedicate our efforts to provide for the safety and welfare of the public by providing the highest quality services that are responsive to the needs of the community.

Vision Statement

The Highland Park Fire Department will continually strive to exceed our residents' expectations. Working within a healthy, safe, and innovative environment that enhances the professional and efficient delivery of emergency services, we also strive to be an organization providing community safety education and information, keen to anticipate, influence, and embrace change.

Core Values

Service

The Department is dedicated to delivering the highest level of service.

Dedication

A commitment by each member of the Department to assist those in need, through a constant state of readiness and the ability to serve when duty calls.

Respect

We respect all of those we serve through honesty, integrity, understanding, and compassion for others. We respect one another through caring, treating people with dignity, and a belief that every individual's action and/or word is a reflection on all the members of the Department.

Teamwork

We work together to overcome the challenges we encounter and continually seek to improve the service we provide as a team.

Professionalism

We are professionals in our service delivery through advanced knowledge and skills, appearance and behavior, personal health and well-being, and a courteous attitude.

Pride

Pride is internal. There is no better pride than that which compels a person to do their best when no one is looking.

Direction

Our collective mission and vision serve to guide us in identifying choices, making decisions, and taking actions.

Community-Driven Strategic Planning

The Highland Park Fire Department's Strategic Plan is the result of a combination of online surveys and in-person workshops held with internal and external stakeholders. The goal was to gather responses and information from a broad collection of voices to best represent the demographics of the Fire Department's service area and personnel. External and internal stakeholder feedback and respondent statistics can be found in [Appendix A](#) and [Appendix B](#) respectively.



External Stakeholders

Community members, business leaders, and people who work in the Highland Park Fire Department service area were solicited for feedback through a community-wide online survey and a targeted one-hour workshop.

Community Survey

The community-wide online survey questions were developed in pursuit of two goals:

- (1) To measure progress on previously captured data points, and
- (2) To engage a diverse set of voices, welcoming and encouraging responses from those who both have and have not personally interacted with the Fire Department.

Multiple City departments were consulted in the creation of the survey questions, which were then translated into Spanish. A QR code and simplified web address were shared through City publications, social media, with local businesses, and was promoted among City personnel. The online survey was live for 45 days and garnered 116 responses.

Feedback Workshop

A subset of survey respondents were invited to an in-person, one-hour feedback workshop on October 7, 2025. The goal of the workshop was to further explore community expectations, experiences, and needs. The group of attendees was selected with the intention of representing the variety of demographics, professions, and interactions with the Fire Department.

Personnel from the City Manager and Community Development Offices, along with Fire Department administrative staff, led small table discussions. Each table had two to four participants, one moderator, and one note-taker.

Government Partner Feedback

A modified survey was sent to government partners to more specifically understand their experience collaborating with the Fire Department and identify any gaps or areas to improve upon. Responses from the Police Department, Dispatch Center, and Highland Park Hospital partners were overwhelmingly positive and cited open and frequent communication as a strength of their partnership with HPFD.

External Stakeholder Expectations

The most common expectations of community members are summarized below. Cumulative feedback data can be found in [Appendix A](#).

- (1) Continued focus on emergency response (fire suppression and emergency medical services), increasing capacity as appropriate to meet community demand
- (2) Quick and safe emergency response times
- (3) Maintaining and continuing to build skills through training, experience, and technological advances
- (4) Continue providing professional, caring, and compassionate services
- (5) Continuing to provide and promote public safety education programs throughout the community, engaging Spanish-speaking community members when possible, and finding additional ways to interact with the community

Internal Stakeholders

Fire Department personnel perspectives were gathered at the shift level through in-person Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis workshops as well as at the individual level through an optional, anonymous online survey.

SWOT Analysis

A SWOT analysis was used as the framework to elicit internal department feedback and priorities. The shift-level SWOT analysis was preceded by a review led by the Deputy Chief of the progress made on goals set in the prior Strategic Plan. Both the Fire Chief and Deputy Chief abstained from the three SWOT analyses to encourage an open, constructive conversation among Department personnel.

A SWOT analysis was held on September 23, 24, and 25 to capture the experiences and feedback of all three shifts. Due to trainings and pre-scheduled time off, the SWOT results represent 74% of the staff of Highland Park Fire Department. Members who were unable to attend were encouraged to submit an anonymous survey so their feedback could be included in the internal stakeholder feedback summary.

Anonymous Survey

The anonymous survey questions were crafted to understand individual experiences and perceptions on training, career development, and Department operations. The survey was live for 22 days and was open to all sworn members and administrative personnel. There was a 49% response rate (26 responses) collected through an online platform. A summary of each question was developed and responses were sorted alphabetically to further maintain anonymity.

Internal Stakeholder Expectations

The most common expectations and priorities of personnel are summarized below. Cumulative feedback data can be found in [Appendix B](#).

- (1) Staffing – Recognizing community needs and trends to inform apparatus staffing levels, training program support, and EMS development
- (2) Technology – Continuing to evolve and adopt technological advances, when appropriate
- (3) Training and infrastructure – Strengthening pathways for Company Officer development and utilizing call response data to inform training priorities
- (4) Public outreach and community relations – Continuing to engage with community members and partners to support fire and life safety prevention goals
- (5) Intra-departmental communication – Continuing to prioritize consistent communication across stations and shifts

Goals

Stakeholder feedback was presented in its entirety at an Officers Meeting to begin the process of setting the initiatives, goals, and objectives in this Strategic Plan. The Fire Chief, Deputy Chief, and three Battalion Chiefs established the following strategic initiatives by consensus after a thorough review of all stakeholder feedback.

Staffing

Analyze trends, practices, and personnel capacity to most effectively meet and adapt to the needs of the community through data-informed staffing and deployment.

Training

Enhance the training program to improve response performance, encourage collaboration with external partners, and empower personnel to develop professionally.

Technology and Infrastructure

Enhance, maintain, and develop new physical assets and robust technological processes to improve service delivery to community.


These goals represent the focus the Highland Park Fire Department has set for the next three years, but it is important to note that this is not a comprehensive plan for the Department's work. The Fire Chief will provide quarterly updates to the City Manager on the progress of these goals as well as any additional initiatives and major projects set forth in the City of Highland Park's budget and work plan. These updates will also be posted to the City's website.

The accompanying [Management and Implementation Guide](#) enumerates the objectives and tasks established to reach these goals.

Appendix A: External Stakeholder Data

Community Survey

Survey Questions



Highland Park Fire Department Community Survey

Thank you for your participation in the community-based strategic planning process for the Highland Park Fire Department. Your input will be used to inform planning that will guide the Fire Department in the years to come.

Gracias por su participación en el proceso de planificación estratégica comunitaria del Departamento de Bomberos de Highland Park. Sus contribuciones informarán la planificación que guiará el Departamento de Bomberos en los próximos años.

Preferred language / Idioma preferido *

English

Highland Park Fire Department affiliation *

- Highland Park resident
- Highwood resident
- Fort Sheridan resident
- Business representative
- Government partner
- Military member
- Religious/Faith leader
- Student

Age *

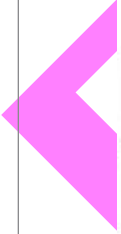
Under 18

Gender

Race/ethnicity

Select all that apply

- African American
- Asian
- Latinx/Hispanic
- Native American
- White
- Other



Which programs or services provided by the Highland Park Fire Department were you aware of prior to taking this survey?

- Block parties
- Certified car seat safety check
- Community Fire Academy
- CPR classes and/or Stop the Bleed classes
- Medical sharps disposal
- Open House/Pancake Breakfast events
- School visits
- Smoke detector installation for senior, income-qualified, or disabled residents
- Station tours
- Vehicle/property donation for rescue training

Which programs or services provided by the Highland Park Fire Department have you used in the last 12 months?
Select all that apply.

- | | |
|---|--|
| Emergency Response | <input type="checkbox"/> Fire Suppression
<input type="checkbox"/> Emergency Medical Services (EMS)
<input type="checkbox"/> HazMat response
<input type="checkbox"/> Technical rescue and/or water response
<input type="checkbox"/> Motor vehicle accident response |
| Public Safety Education | <input type="checkbox"/> CPR class
<input type="checkbox"/> Stop the Bleed class
<input type="checkbox"/> Community Fire Academy
<input type="checkbox"/> Certified car seat safety check
<input type="checkbox"/> Vehicle/property donation for rescue training
<input type="checkbox"/> Smoke detector installation for senior, income-qualified, or disabled residents |
| Community Services and Engagement | <input type="checkbox"/> Medical sharps disposal
<input type="checkbox"/> Station tour
<input type="checkbox"/> Block party
<input type="checkbox"/> School visit
<input type="checkbox"/> Open House/Pancake Breakfast |
| Domestic Preparedness Planning and Public Information | <input type="checkbox"/> City website
<input type="checkbox"/> City social media
<input type="checkbox"/> City event attendance |

Rank the following programs or services in the order of importance to you.

Emergency Response (Fire suppression, Emergency Medical Services (EMS), etc.)

Public Safety Education (CPR class, Stop the Bleed class, Community Fire Academy, car seat installation check, etc.)

Community Services and Engagement (Medical sharps disposal, station tour, block party, etc.)

Domestic Preparedness Planning and Public Information (Information sharing, community event presence, etc.)

Rate your satisfaction with the following observations or performances.

Not satisfied → Very satisfied

Fire suppression

Emergency Medical Services (EMS)

Emergency response time

Highly-trained personnel

Personnel professionalism

Safe driving

Apparatus / vehicle condition

Fire station appearances

Public education events

Information sharing / Use of media outlets

Involvement in the community

How comfortable do you feel requesting services from the Highland Park Fire Department?

What are some expectations you may have for the Highland Park Fire Department?

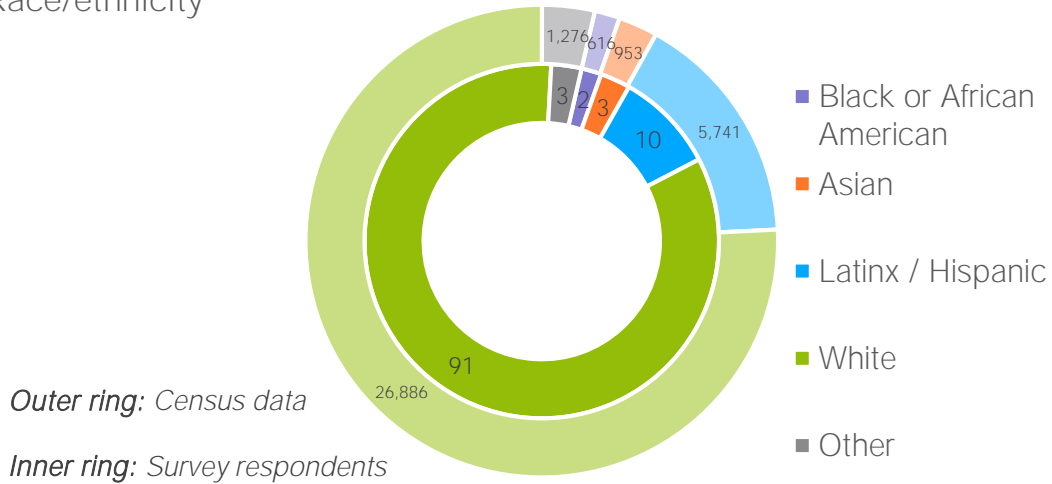
Please use the space below, if needed, to provide any additional information that may be used to guide our Strategic Plan development.

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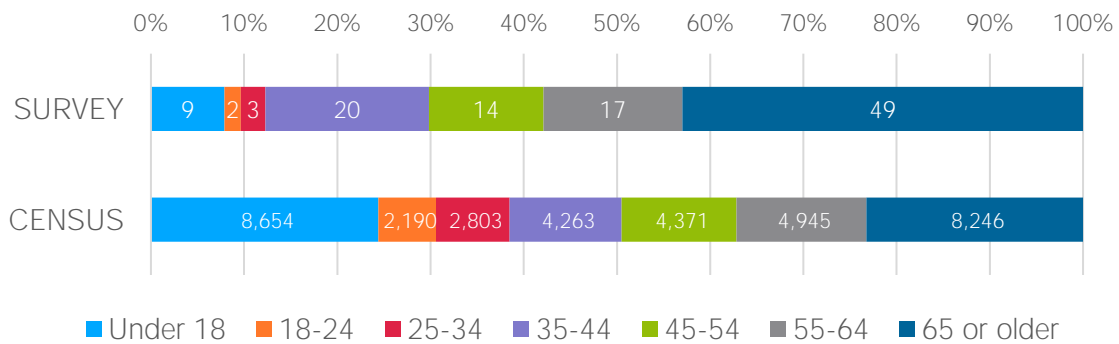
Respondents

Survey respondent breakdowns below are compared against Census data, indicating representation of the Highland Park and Highwood community in the feedback received.

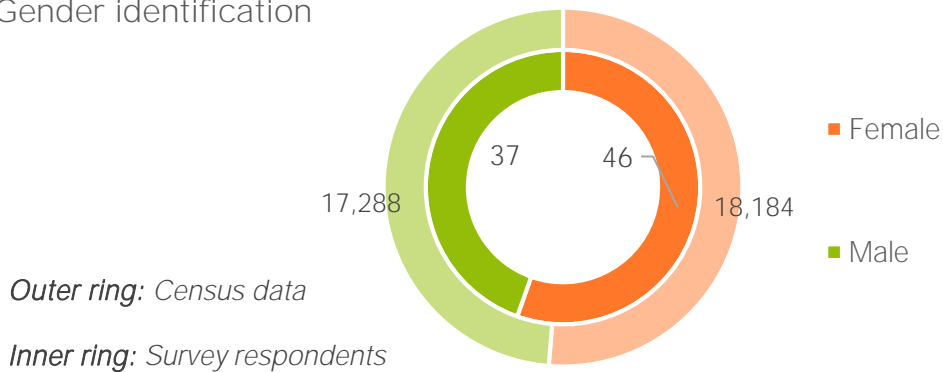
Race/ethnicity



Age groups

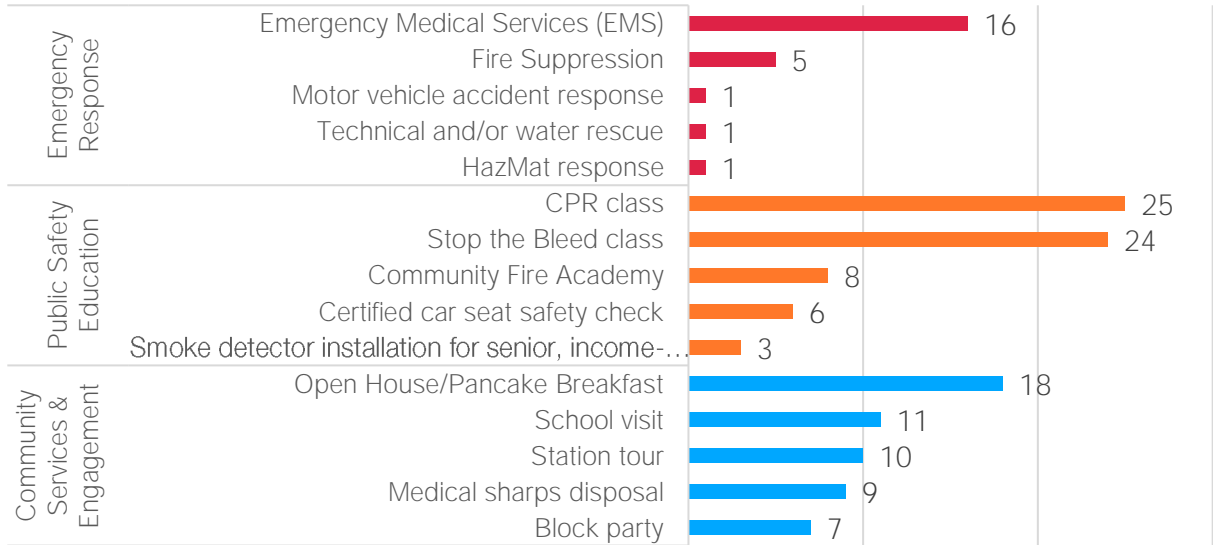


Gender identification

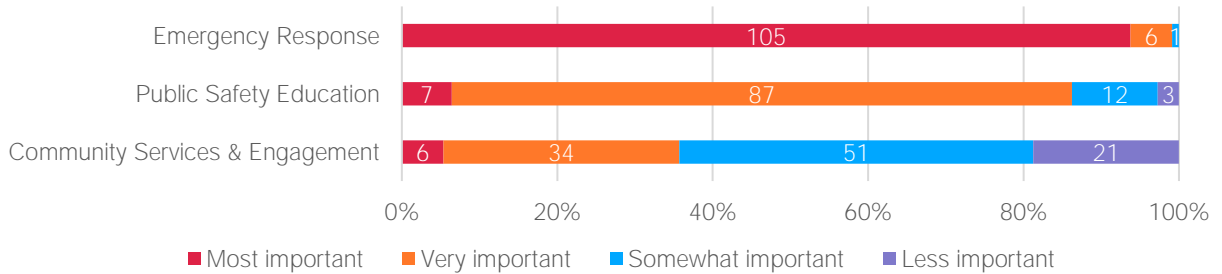


Survey Responses

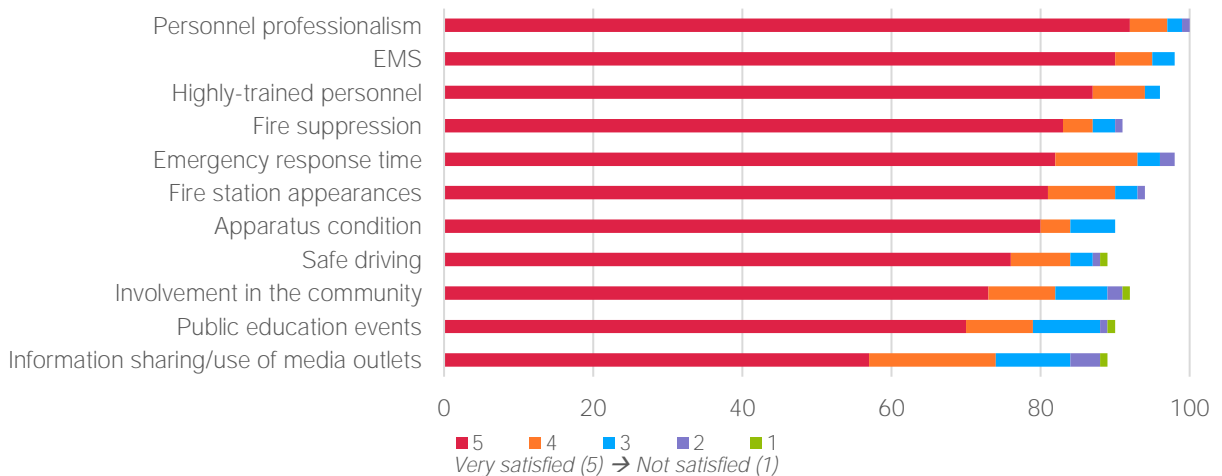
Which programs or services that the Highland Park Fire Department provides have you used in the last 12 months?



Rank the following programs or services in the order of importance to you.



Rate your satisfaction with the following observations or performances.



Stakeholder Feedback Workshop

Small Group Discussion Questions

Table moderators were provided with the same list of questions and were instructed to spend time on at least one question for each category. At least two tables discussed each question.

External Stakeholder Roundtable Questions

Department strengths

1. If you could describe the Fire Department in one word, what would that word be?
2. Considering resources, training, and personnel, does the Fire Department reflect/address the community's needs?
3. If you have received Department services, how would you describe your experience of the personnel and their services?

Department weaknesses

4. Do you have any community concerns that affect the Fire Department?
5. Do you perceive the Fire Department to have any deficiencies?
6. Do you feel that any part of the jurisdiction is underserved? overserved?

Department opportunities

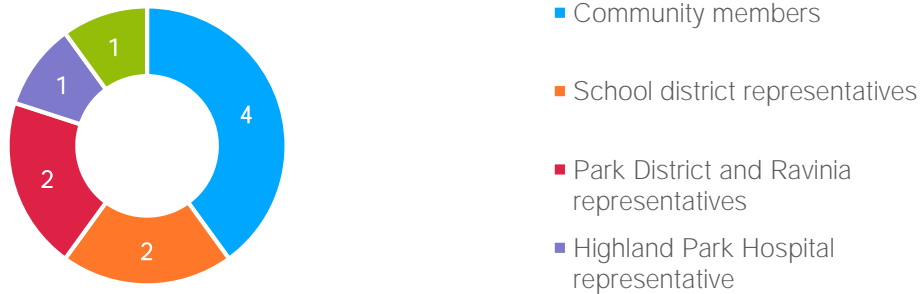
7. Please complete the sentence. "To me, good customer service from the Fire Department involves _____."
8. What more would you like to see from your Fire Department?
9. Do you feel that the Fire Department is currently capable and prepared to meet your levels of expectations?
10. Are you satisfied with the current educational programs offered by the Department?
11. If you were to express one expectation for the Fire Department when responding to emergencies, what would it be?

Department obstacles

12. Can you identify any potential issues or problems that would keep the Fire Department from carrying out its mission?
13. Do you see any other challenges or obstacles for the Fire Department?

Respondents

Highland Park Fire Department affiliation



Summarized Discussion Responses

Strengths

- Professional, effective, reliable, high-quality, dependable, great, professional, partner, supportive, skilled
- “Do a good job with patients in the field and they come in in good shape.”
- CPR and Stop the Bleed training is “fantastic” and scheduling with local schools and businesses for staff training is “professional, reliable, and collaborative.”

Weaknesses

- No concerns about deficiencies, over/underserving an area, or abilities of members.
- “It seems like you have to be able to read the future to be able to guess and budget for equipment as best you can.”
- “The number of behavior health clients must be challenging and we’ve seen the FD do a great job preparing the hospital for those arrivals.”
- “The FD does a lot more than residents realize. Community education on services would be great.”

Opportunities


- Continued open collaboration and communication to stay agile and responsive.
- Would like to see more “table top exercises and mock scenarios to help us test our Emergency Operations Plans.”
- “Bring education to where people are: schools, stores, Art Fair, etc. People don’t always know what they need to know.”
- More proactive communication “if something is happening, like large incidents FD is responding to.”

Obstacles

- Staffing and expenses – maintaining equipment, keeping up with technological advances, and retaining qualified staff.
- “Keeping the numbers of firefighters up and maintaining the quality of their training ability. The Community Fire Academy could be a good opportunity to solidify interest for potential members or people interested in the fire service.”
- Clear warnings about tide and weather concerns are accessible. “What else can be done to deter people from going to the beach and in the lake in those conditions? The amount of resources deployed is significant.”

Government Partners Survey

Survey Questions



HPFD External Stakeholder Feedback - Government Partners

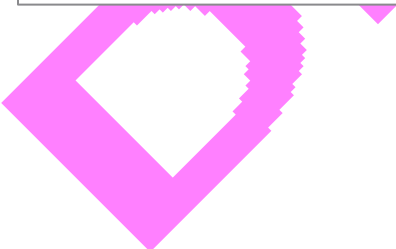
Thank you for your participation in the community-based strategic planning process for the Highland Park Fire Department. Your input will be used to inform planning that will guide the Fire Department in the years to come.

Name

Department/organization representing *

If you could describe the Highland Park Fire Department in one word, what would it be?

Have we been good teammates with you and your department? Is there anything we can improve upon to better collaborate?



Do you feel the lines of communication are open with HPFD?

Do you feel that HPFD is currently capable and prepared to meet your levels of expectation?

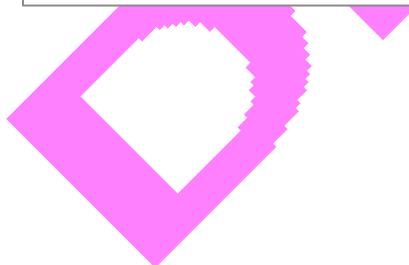
If we're not consistently meeting your expectations, please explain.

What more could we be doing to assist/support your work?

Is there anything on the horizon we should be planning for in collaboration with you (technology, re-organization, etc.)?

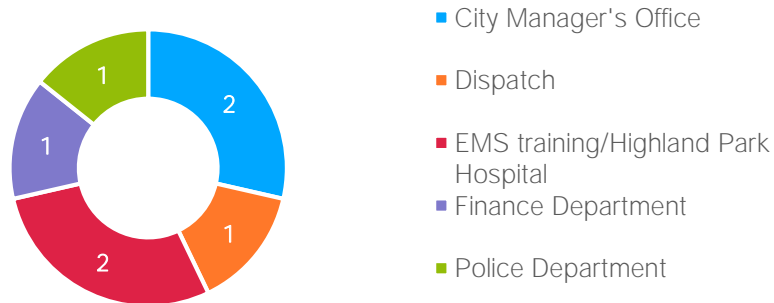
Is there any service we provide that can be improved?

Please use the space below, if needed, to provide any additional information that may be used to guide our Strategic Plan development.



Respondents

A modified survey was sent to government partners to capture their experiences and needs when working with the Fire Department.



Summarized Survey Responses

Opportunities

- “One area of opportunity might be to expand structured cross-training or shared learning sessions, which could further strengthen understanding and trust between our teams.”
- “More and continued focus on security and privacy and training with regards to informational technology.”
- “Joint planning around future challenges, such as evolving healthcare demands and community risk reduction initiatives, would also ensure we stay aligned and proactive together.”
- More “regular visits and sit-alongs from line level supervisors and even the blue shirts” with Dispatch.
- “As HPFD looks toward the future, continued investment in innovation and technology will be key to maintaining excellence. Exploring new approaches to community risk reduction, strengthening data-driven decision-making, and fostering partnerships with healthcare and educational institutions can further elevate the Department’s impact. HPFD already stands out as a trusted leader in the region, and these steps will ensure long-term sustainability, resilience, and continued alignment with the evolving needs of the community.”

Collaboration

- “The Department’s willingness to engage, adapt, and support joint efforts shows true collaboration.”
- “Having chief and officer level personnel attend HP hospital/EMS System level events (e.g., paramedic accreditation events) is immeasurably helpful for our partnership.”
- “When there’s an issue or challenge to address the communication and collaboration is there to allow for a resolution or solution as a result of good teamwork.”
- If issues arise, “the Fire Department is amenable to a discussion as to how we might continue to maintain a healthy and productive relationship.”

Professionalism

- “HPFD consistently meets and often exceeds expectations. The Department demonstrates a high level of preparedness, professionalism, and adaptability, which instills confidence in their ability to handle complex and demanding situations effectively.”
- “Communication with HPFD has been transparent, responsive, and solution-focused. There is a clear commitment to ensuring information flows in a timely and professional manner, which fosters confidence and reliability.”
- “New/Younger paramedics are building upon an already strong culture of excellence. There is definite growing enthusiasm for EMS with years' past balance more heavily attentive to Fire.”

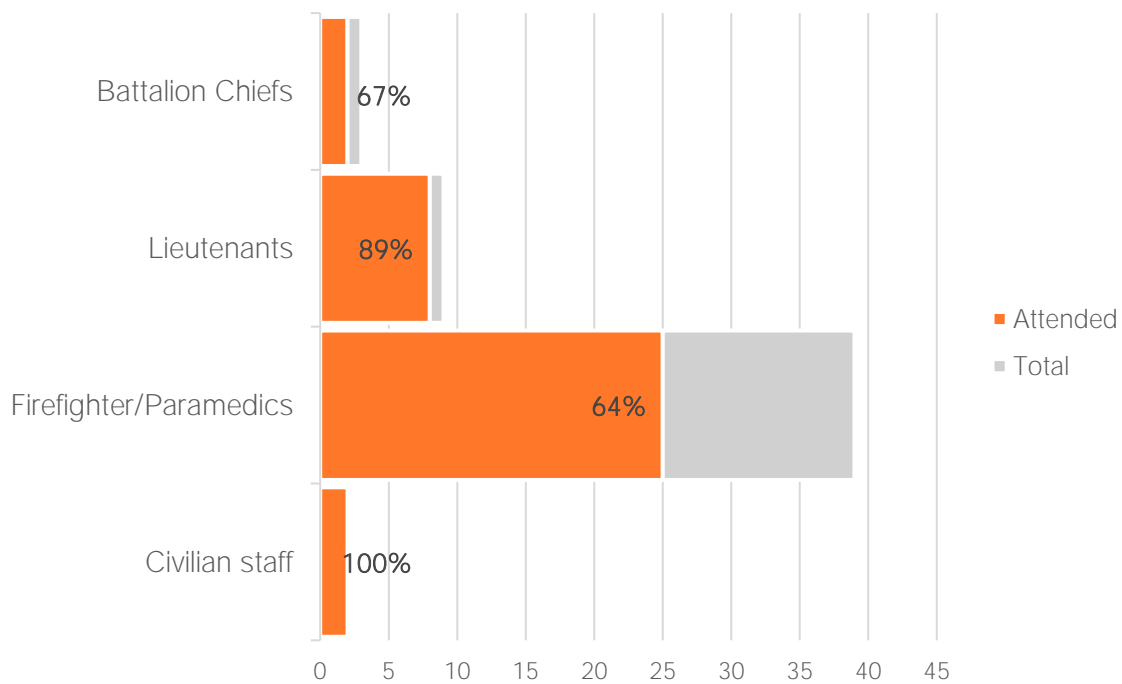
Appendix B: Internal Stakeholder Data

SWOT Analysis

The framework of the SWOT analyses held for each shift was intentionally open-ended to encourage feedback. Members worked in groups of 3-4 and rotated to discuss each category, adding new comments and starring comments already made that they agreed with. These counts allowed for a prioritization of concerns among each category and shift.

The responses were collected immediately after each session and recorded. The Fire Chief, Deputy Chief, and Battalion Chiefs used the anonymized feedback to discuss and set the goals and objectives laid out in this strategic plan. Below is a summary of top comments for each category.

Respondents



Summarized SWOT Responses

Strengths

Pride and ownership

- Adaptability
- Diverse set of skills among members

Training

- Probationary period prepares crew well
- Training tower is an asset

Community support

- Strong community approval and view of HPFD
- Financially stable community

Future planning

- Panel of diverse ranks used for new firefighter interviews
- Investments into facilities/equipment

Special teams

- Divisional trainings are strong
- Open spots recently

Additional strengths

- Pro-active fire prevention bureau
- Foreign fire funds are robust

Weaknesses

Staffing

- Should increase to three members on all suppression rigs at all times for greater capability and safety
- Increased call volume is impacting response times

Training

- More robust line firefighter pathway
- Challenges securing shift coverage creates a disincentive for training opportunities

Technology/modernity

- Scheduling process is outdated and should be cloud-based
- Age of rigs and equipment

Intra-departmental communication

- Information doesn't filter down the ranks consistently
- Should have two all-hands officers meetings each year

Opportunities

Public outreach

- More structured scheduling process
- Education on “pull to right,” CO detectors, home safety/exit plans
- DNR education to assisted living facilities and elderly residents

Training collaboration

- Connect with outside agencies for Department-wide trainings (elevators, ComEd, etc.)
- Training plan for all personnel on new boat
- Training with PD on joint responses (motor vehicle accident, psych calls)

Staffing

- Dedicated EMS and Training Officer positions

Technology

- Greater use of GIS
- Update Station 33’s training room

Threats

Staffing and increasing call volume

- 74% growth in call volume in past 20 years with 0% increase in staffing levels
- Rising unit utilization hours
- Shift to high-density population (wood frame townhomes, etc.)
- Assisted living facility call volume

Budget

- Rising rig prices
- Rig maintenance
- Providing Emergency Services to Highwood
- Overtime policies make training and some public outreach efforts challenging

Anonymous Survey

A summary of responses was provided to the Fire Chief, Deputy Chief, and Battalion Chiefs in addition to the individual, anonymized responses from the online survey. The following is a summary of the responses for each question.

In your opinion, what should the top three priorities be for the Department in the next three years?

- Staffing/manpower
- Leadership/officer development
- Training
- Facilities/station improvements
- Communication/accountability

Do you feel informed about Department news and updates? In what ways could communication be improved?

- Officers tend to be more informed than blue shirts, but updates do not always reach all members consistently.
- Mixed effectiveness of email – some members want shorter, more frequent updates; other members prefer a monthly rundown.
- Request for annual all-chiefs meeting and regular shift/officer meetings.

How could participation be improved in the following?

Class participation

- Centralized class schedule
- Shift coverage or overtime
- Clearer career development plans

Special teams

- More frequent, Department-led, and hands-on training beyond MABAS drills
- Greater investment and prioritization

Department committees

- Intentionally diverse rank and experience levels among members
- Officers and Acting Lieutenants should lead with Battalion Chief oversight

Public outreach

- Expand outreach by being more proactive and utilizing social media
- Move to off-duty hours with overtime/hire-back options

Is there anything else you would like to add that was not covered in the survey?

- HPFD has improved but faces increased call volume and high daily demands.
- Rising calls with no staffing growth risk burnout and unsustainability.
- Transparency and modernization are the keys for future success.



Highland Park Fire Department Strategic Plan

Management and Implementation Guide

Goal 1: Staffing

Analyze trends, practices, and personnel capacity to most effectively meet and adapt to the needs of the community through data-informed staffing and deployment.

Objective 1.1

Evaluate current apparatus staffing models to identify inefficiencies, ensure highest level of emergency services, and maintain appropriate staffing levels.

Tasks

Conduct study.

Determine best solution and work through appropriate process to implement Department recommendations, with City Council support as needed.

Incorporate process into future Community Risk Assessment/Standards of Cover (CRA/SOC) reviews to ensure alignment.

Timeframe	2 years	Assigned to	Fire Chief, Accreditation Manager, Management Analyst
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Objective 1.2

Review EMS Program distribution of responsibilities and Department needs.

Tasks

Perform comprehensive review of internal and external needs and expectations of the current EMS program.

Research effectiveness and benefits of alternate organizational models utilized by fire Departments (EMS Officer, etc.).

Create and deliver a report to HPFD leadership team with recommendations for further understanding and guidance.

Conduct a quarterly EMS budget review and replacement schedule.

Timeframe	18 months	Assigned to	Fire Chief, Deputy Chief, Medical Officer, Management Analyst
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Objective 1.3

Review Training Program distribution of responsibilities and Department needs.

Tasks

Research internal training needs and evaluate external training demands from state and federal authorities (OSFM, ISO, IDPH, OSHA, FEMA, etc.)

Research effectiveness and benefits of alternate organizational models utilized by fire Departments (Training Officer, etc.).

Create and deliver a report to HPFD leadership team with recommendations for further understanding and guidance.

Timeframe	18 months	Assigned to	Fire Chief, Deputy Chief, Training Officer, Safety Management Analyst, Training Officer,
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Objective 1.4

Evaluate current recruitment and hiring process to identify strengths, weaknesses, and opportunities to reflect the demographic needs of the community.

Tasks

Analyze the existing recruitment and hiring process and priorities.

Identify external opportunities to expand outreach and efforts.

Create and deliver a report to HPFD leadership team with recommendations for further understanding and guidance.

Create/maintain Lieutenant promotional eligibility list.

Create/maintain new firefighter/paramedic eligibility list.

Timeframe	6 months	Assigned to	Fire Chief, Deputy Chief, Assistant City Manager, Human Resources Manager
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Goal 2: Training

Enhance the training program to improve response performance, encourage collaboration with external partners, and empower personnel to develop professionally.

Objective 2.1

Evaluate training program to ensure alignment with trends in response data.

Tasks

Conduct study of response data.

Identify low-frequency, high-risk responses and ensure they are focused on in training.

Timeframe	3 months	Assigned to	Training Officer, Special team and program leaders, Management Analyst
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Objective 2.2

Expand EMS training to strengthen and maintain knowledge and skills.

Tasks

Add EMS Mondays to training calendar, aligning with Continuing Education topics when possible.

Maintain collaborative partnership between HPFD and Highland Park Hospital EMS leadership team.

Send new members to paramedic school.

Timeframe	Annually	Assigned to	Deputy Chief, Battalion Chiefs, Medical Officer, Training Officer
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Objective 2.3

Highlight and encourage personnel to pursue external education and training opportunities.

Tasks

Create and publish monthly a centralized class schedule.

Evaluate current application process for education to encourage attendance.

Timeframe	3 months	Assigned to	Deputy Chief, Training Officer
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Objective 2.4

Collaborate with Highland Park Police Department (HPPD) to increase communication and cross-training opportunities.

Tasks

Identify opportunities for regular training with HPPD and after-incident communication.

Partner with HPPD to develop shared best practices when responding to the increasing trend of joint psychological evaluation calls.

Timeframe	Annually	Assigned to	Fire Chief, Deputy Chief, Medical Officer, Rescue Task Force leader, Police Department
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Objective 2.5

Evaluate and communicate firefighter development and pathway opportunities.

Tasks

Survey Department members to identify needs and expectations.

Review established pathways to determine if modification is necessary.

Develop plan to share any updates/refresh messaging to members.

Timeframe	3 months	Assigned to	Deputy Chief, Training Officer
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Objective 2.6

Evaluate and communicate Company Officer development and expectations.

Tasks

Survey Department members to identify needs and expectations.

Review established Standard Operating Guidelines (SOGs) to determine if modification is necessary.

Develop plan to share any updates/refresh messaging to members.

Encourage and provide the opportunity for all Department officers to attain Center for Public Safety Excellence (CPSE) Fire Officer designation.

Timeframe 3 months Assigned to Deputy Chief, Training Officer

Objective 2.7

Strengthen supports for members in acting positions.

Tasks

Survey Department members to identify needs and expectations, in conjunction with researching nationwide best practices.

Review any established protocols or materials to determine if modification is necessary.

Develop plan to share any updates/refresh messaging to members.

Timeframe 3 months Assigned to Deputy Chief, Battalion Chiefs

DRAFT

Goal 3: Technology and Infrastructure

Enhance, maintain, and develop new physical assets and robust technological processes to improve service delivery to community.

Objective 3.1

Modernize scheduling practices to efficiently communicate duties and assignments to personnel.

Tasks

Evaluate current process and prioritize recommendations.

Research potential cloud-based scheduling and communication platforms.

Create plan to transition to new process and evaluate effectiveness annually.

Timeframe	18 months	Assigned to	Deputy Chief, Battalion Chiefs, Executive Assistant
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Objective 3.2

Develop and implement data collection plan and training to ensure decisions are informed by quality, consistently recorded data.

Tasks

Investigate software capabilities to automate current data entry processes.

Train all members on NERIS and ESO data expectations and needs.

Conduct quarterly data reconciliation and cleaning procedures as outlined in the data management/outlier policy.

Conduct annual program appraisals.

Timeframe	3 months	Assigned to	Deputy Chief, Battalion Chiefs, Lieutenants, Special team and program leaders, Management Analyst, Information Technology Manager
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Objective 3.3

Continue to review and update ten-year Capital Improvement Plan (CIP).

Tasks

Monitor purchase replacement of CIP-applicable equipment.

Research and publish a plan to purchase and maintain HPFD fleet of vehicles.

Publish Request for Proposal (RFP) in 2028 for turnout gear.

Timeframe	Annually	Assigned to	Deputy Chief, Battalion Chiefs, Program leaders, Apparatus Committee, Executive Assistant, Public Works Department
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Objective 3.4

Continue planning and budgeting for training tower development.

Tasks

Update timeline for training campus improvements.

Purchase training campus metal containers.

Timeframe	3 months, once construction begins	Assigned to	Fire Chief, Training Officer
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Objective 3.5

Coordinate with Fire Prevention Bureau to update pre-plans into CAD.

Tasks

Import information into new Fire Prevention module in Crew Force.

Push pre-plans into Crew Force for Company Officer reference responding to incidents.

Evaluate import process and adapt changes as necessary, based on Company Officer feedback.

Timeframe	8 months	Assigned to	Deputy Chief, Battalion Chiefs, Company Officers, Fire Prevention Bureau, Management Analyst
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Staff Report



Meeting Date: April 13, 2026
Staff Contact: Corey Cohn, Business Development Specialist
Department: City Manager's Office

Title: A Resolution entering into an Exterior Improvement Grant for Viaggio Highland Park Inc. d/b/a Nico Restaurant (581 Roger Williams)

Recommendation:

Staff recommends approving funding from the Exterior Improvement Grant Program not to exceed \$2,463.78 for Viaggio Highland Park Inc. d/b/a Nico Restaurant for eligible improvements to 581 Roger Williams.

Policy Consideration:

In recognition of the importance of independent merchants to the City’s vibrancy and tax base, the Exterior Improvement Program Grant (EIP), effective January 1, 2024, encourages the improvement and revitalization of the visible exterior appearance of existing buildings. A copy of the completed application is on file in the City Manager’s Office.

Eligible Improvements

- Purchasing outdoor dining furniture and decor
- Designing, manufacturing, and installing new awnings and signage
- Designing, manufacturing, and installing a new vestibule

Program Requirements and Required Documentation Received

- The property owner’s written consent on the application form to implement the improvements and participate in the program.
- Photos of the existing façade with a diagram outlining the scope of the area to be repaired.
- Itemized costs for the proposed project.

Cost Estimates

The applicant provided two cost proposals for both of the eligible improvements. The applicant intends to select the contractors with the lowest bids at a total cost of \$4,927.56. The grant request of \$2,463.78 is in accordance with the City’s current ordinance, as it does not exceed the maximum cap of \$20,000 or 50% of the total eligible improvements.

Eligibility

Viaggio Highland Park Inc. has met all program requirements per Chapter 107 of “The Highland Park Code of 1968”. The application is eligible for consideration of a grant. Staff confirmed that this business generates sales tax as the program requires. Council action on this item constitutes approval of funding through the EIP contingent on the applicant receiving all necessary permit approvals separate from this application and the submittal of paid invoices.

Core Priorities:

Fiscal Stability

Viaggio Highland Park Inc. is eligible for a grant up to \$2,463.78. Funds for the Exterior Improvement Grant Program are budgeted in FY2026 in account 1110107.62100 *Business Development Programs & Events*.

Economic Development

The Exterior Improvement Grant directly contributes to economic development by lowering the financial barrier for property owners and sales tax-producing businesses to make necessary structural, functional, and aesthetic upgrades and provide necessary signage. Through the use of this incentive program, the City effectively leverages public funds to stimulate greater private investment in commercial real estate improvements. A higher quality and more modern physical environment helps local sales-tax-generating businesses become more competitive and ensures their long-term retention. Clear branding through signage provides for easy recognition and identification of new and existing businesses.

Vibrancy

The Grant Program significantly boosts community vibrancy by directly improving the overall aesthetic of commercial business districts. Enhanced signage and the addition of security cameras create a welcoming, safe, and visually appealing environment, transforming commercial areas into vibrant destinations. Furthermore, improvements to functionality, such as enhanced accessibility and safer walkways, support a positive pedestrian experience. This increased foot traffic and public engagement in the business districts are key indicators of a thriving and dynamic community life.

Attachments:

- 1. Resolution Approving EIP Grant to Viaggio Highland Park Inc.
- 2. Existing Facade - Viaggio Highland Park Inc.
- 3. Rendering - Viaggio Highland Park Inc

CITY OF HIGHLAND PARK

RESOLUTION NO. R2026-_____

**A RESOLUTION APPROVING AN EXTERIOR IMPROVEMENT GRANT FOR
VIAGGIO HIGHLAND PARK INC.**

WHEREAS, the City of Highland Park ("**City**") recognizes the importance of independent merchants to the City's vibrancy, quality of life, and tax base; and

WHEREAS, Chapter 107 of "The Highland Park Code of 1968", as amended ("**City Code**"), establishes the City's Exterior Improvement Program, through which the City provides financial assistance to sales tax generating businesses and property owners to improve the appearance and image of business properties; and

WHEREAS, the City has designated funds in the City's FY2026 budget to approve Exterior Improvement Program grants ("**EIP Grants**"); and

WHEREAS, Viaggio Highland Park Inc. ("**Applicant**") is the business owner of Nico Restaurant, located at the address commonly known as 581 Roger Williams Avenue ("**Property**"); and

WHEREAS, the Applicant has submitted an application for an EIP Grant from the City to improve the exterior of the Property ("**Approved Eligible Improvements**"); and

WHEREAS, the City Manager has determined that the Applicant qualifies for an EIP Grant and has recommended issuance of an EIP Grant to the Applicant; and

WHEREAS, the City Council has determined that it will serve and be in the best interest of the City to award an EIP Grant to the Applicant in accordance with, and subject to, the conditions, restrictions, and provisions of this Resolution;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND PARK, LAKE COUNTY, ILLINOIS, as follows:

SECTION ONE: **RECITALS.** The foregoing recitals are incorporated into, and made a part of, this Resolution as findings of the City Council.

SECTION TWO: **APPROVAL OF EIP GRANT.** Subject to, and contingent upon, the condition set forth in Section Three of this Resolution, the City Council hereby approves the issuance of an EIP Grant to the Applicant in an amount not to exceed 50% of the cost of the Approved Eligible Improvements and up to a maximum of \$20,000, in accordance with, and pursuant to, Section 107.006(C) of the City Code and the home rule powers of the City.

SECTION THREE: **CONDITION.** The approval granted in Section Two of this Resolution is hereby expressly subject to and contingent upon the completion by the Applicant of the construction of the Approved Eligible Improvement within 120 days after the effective date of this Resolution.

SECTION FOUR: **EFFECTIVE DATE.** This Resolution will be in full force and effect upon its passage and approval by a majority of the members of the City Council.

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

RESOLUTION NO.

Nancy R. Rotering, Mayor

ATTEST:

Ghida S. Neukirch, City Clerk





Staff Report



Meeting Date: April 13, 2026
Staff Contact: Keith Miller, Utilities Superintendent
Joe O'Neill, Deputy Director of Public Works
Department: Public Works Department

Title: A Resolution Approving the Award of the Lead Service Line Replacement Project (Phase II) Contract to Trine Construction Corp., of St. Charles, Illinois

Recommendation:

Staff recommends authorizing the City Manager to issue a Notice of Intent To Award and Notice of Award to the Illinois Environmental Protection Agency (IEPA) for review and approval of the contract for the Lead Service Line Replacement Project to Trine Construction Corporation, St. Charles, Illinois. These actions will officially accept the IEPA loan for \$22,007,476.73 to perform the remainder of the mandated work within the City of Highland Park. The Lead Service Line Replacement Project was discussed and approved as part of the Public Works Department FY 26 Capital Improvement Plan budget.

Policy Consideration:

In Highland Park, historically, homes built before 1960 were generally constructed with lead water service lines. The installation of lead service lines (LSL) was banned statewide in 1986, although the use of lead in fixtures and solder joints continued until 2014. The City has approximately 10,000 water service lines with an estimated 2,000 LSL. Additional information about LSL can be found on the City’s web page at www.cityhpil.com/leadinformation.

The State of Illinois passed Public Act 102-0613 (“Act”), also referred to as the Lead Service Line Replacement and Notification Act. The Act went into effect on January 1, 2022. The Act mandates that the City:

1. Submit a draft LSL inventory by April 2023 and a complete inventory by April 2024 to the IEPA. The City has completed this requirement.
2. Submit a draft LSL replacement plan by April 2024. The City has completed this requirement.
3. Begin the physical removal and replacement of LSLs by April 2027, utilizing the IEPA-approved replacement plan. New federal Lead and Copper regulations, which have been adopted by the State of Illinois, shorten the timeline for replacing all lead services. Given the total number of water services (approximately 10,000) and the estimated 2,000 LSLs

across the City, the City needs to replace a minimum of 200 services per year for a maximum duration of 10 years beginning in 2027, with completion by 2037. The previous deadline was the year 2044. The City's plan calls for the replacement of all lead service lines over an approximate five-year period. Additional information on lead service lines can be found on the City's web page at www.cityhpil.com/leadinformation

Because of the criteria needed for qualification of the state funding opportunity, the City split the LSL program into two phases. The first phase consisted of approximately 700 homes in specific census tract areas. The second phase consists of approximately 1,300 homes throughout the City. The City has completed required steps one and two for Phase I of the LSL replacement project and is on track to be complete in 2027.

To facilitate the replacement of lead service lines and support local communities, the IEPA has made funding available to local municipalities and public water supplies utilizing the State Revolving Fund Loan Program ("Program"). This Program includes the traditional Public Water Supply Loan Program Funds (PWSLP), which the City has utilized in the past, most recently for the water meter AMI program, and a special LSL Replacement Fund (LSLR). Funding options are currently (1) 100% forgiveness loans, (2) a 30-year 0% interest loan from the LSLR Fund, (3) a 20-year low-interest loan from the PWSLP Fund, and (4) potentially not receiving any funding from these programs. The IEPA is offering the City option 2, a 0% loan for 30-years.

Following the IEPA process, the project was approved for bidding. On March 30, 2026, three sealed bids were electronically received. The City and its consultant Robinson Engineering reviewed the bids. Although there was a technical issue with the system, City staff worked with the software company and consulted with Corporation Counsel. Upon review, the City's Corporation Counsel determined that Trine Construction Corporation, St. Charles, IL, met all material requirements and was the low and responsible bidder. The bid proposal is \$19,608,000.02. The City's engineering consultant, Robinson Engineering, conducted reference checks on Trine Construction and provided a Recommendation to Award Letter. Additionally, Corporation Counsel has reviewed the bid submittals and supports award of the contract.

Approval of this Resolution will allow the City Manager to execute the Notice of Intent to Award, which is sent to the IEPA for review and approval. The IEPA review process ensures that the City and contractor follow all requirements of the bidding process. Once approved by the IEPA, the Resolution also allows the City Manager to execute the Notice of Award, which is provided to the contractor, Trine Construction. Once accepted by the contractor, the Notice of Award is returned to the IEPA. This action officially accepts IEPA loan #173785 for an amount of \$22,007,476.73, which includes construction, construction engineering, and design engineering.

Robinson Engineering will provide construction inspection and oversight of this extensive project, which is also an eligible IEPA loan expense. The Public Works Operations Division Water Distribution Section will also assist. The City has formally notified affected property owners of the project's objectives through multiple outreach efforts, including direct mailings, three town hall meetings, updates on the City's official website, and dedicated communications via the www.gettheleadoutil.com/highlandpark website. The Phase I (FY25) project has begun, with 208 lead service lines already completed. Full completion of all 600 is anticipated in FY27.

The Phase II project will begin in 2026 with completion anticipated in 2028–2029. Pertinent contract documents are available for review at the Department of Public Works, 1150 Half Day Road.

Core Priorities:

Fiscal Stability

For Phase I of the LSL project, the City accepted a 30-Year 0% LSLR loan for approximately \$7.5M. For Phase II, the low bid amount received for replacing 1,300 Lead Service Lines and 750 homes with galvanized risers and related items is \$19,608,000.20. Please note that this bid amount is based on estimated quantities that may change once verified in the field by excavation or otherwise. As the contractor completes work and submits pay requests, the invoices are reviewed by the City and our engineering consultant, and then are sent to the IEPA for review and approval. Once approved, the IEPA provides the pay request funding to the City so that payment can be made to the contractor. The total loan amount received, up to \$22,007,476.73, will be based on the final quantities of the project. The repayment schedule is semiannual, beginning six months after completion of construction. Adequate funding has been allocated in the Fiscal Years 2026, 2027, and 2028 Water Capital budget for this project.

Attachments:

1. Resolution - LSL Phase II
2. Bid Tab - LSL Phase II
3. Award Recommendation
4. Notice of Intent to Award (for signature)

CITY OF HIGHLAND PARK
RESOLUTION NO. _____

**A RESOLUTION APPROVING THE AWARD OF THE LEAD SERVICE LINE
REPLACEMENT PROJECT (PHASE II) CONTRACT TO TRINE CONSTRUCTION
CORP., OF ST. CHARLES, ILLINOIS**

WHEREAS, the City sought bids for the award of the Lead Service Line Replacement Project (Phase II) contract ("**Contract**") for the replacement of lead water service lines throughout the City; and

WHEREAS, Trine Construction Corp., of St. Charles, Illinois ("**Contractor**"), was the lowest responsible bidder of the firms that submitted bid packages to the City; and

WHEREAS, the City Council has determined that entering into the Contract with Contractor will serve and be in the best interest of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HIGHLAND PARK, LAKE COUNTY, ILLINOIS, as follows:

SECTION ONE: RECITALS. The foregoing recitals are incorporated into, and made a part of, this Resolution as findings of the City Council.

SECTION TWO: APPROVAL OF CONTRACT. The City Council hereby approves the Contract by and between the City and Contractor, in substantially the form attached to this Resolution.

SECTION THREE: APPROVAL OF NOTICE OF INTENT. The City Council hereby approves issuance of a Notice of Intent to award the Contract to Contractor, in the form attached to this Resolution.

SECTION FOUR: EXECUTION OF CONTRACT. The City Manager and the City Clerk are hereby authorized and directed to execute and attest, on behalf of the City, the Contract, but only upon receipt by the City Clerk of (a) at least one original copy of the Contract executed by Contractor, and (b) approval of the Contract by the Illinois Environmental Protection Agency; provided, however, that if the executed copy of the Contract is not received by the City Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the City Council, be null and void.

SECTION FIVE: EFFECTIVE DATE. This Resolution will be in full force and effect upon its passage and approval by a majority of the members of the City Council.

[SIGNATURE PAGE FOLLOWS]

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

RESOLUTION NO.

ATTEST:

Nancy R. Rotering, Mayor

Ghida Neukirch, City Clerk

RFP - Lead Service Line (LSL) Replacement Project; Phase II (#10088065)

Owner: Highland Park IL, City of

Solicitor: Highland Park IL, City of

03/30/2026 11:00 AM CDT

Section Title	Line Item	Item Code	Item Description	UofM	Quantity	Trine Construction		Joel Kennedy Constructing Corp		Five Star Energy Services, LLC	
						Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
BASE BID							\$ 19,608,000.20		\$ 22,498,150.00		\$ 28,197,850.00
	1	1	DRIVEWAY ACCESS, SPECIAL MOBILITY NEEDS	EACH	5	\$ 1,280.00	\$ 6,400.00	\$ 500.00	\$ 2,500.00	\$ 10.00	\$ 50.00
	2	2	DETECTABLE WARNINGS (SPECIAL)	SQ FT	100	\$ 89.60	\$ 8,960.00	\$ 50.00	\$ 5,000.00	\$ 300.00	\$ 30,000.00
	3	3	RESIDENT OUTREACH	EACH	5000	\$ 257.34	\$ 1,286,700.00	\$ 30.00	\$ 150,000.00	\$ 200.00	\$ 1,000,000.00
	4	4	LOCATING UNDERGROUND UTILITY	EACH	1200	\$ 0.01	\$ 12.00	\$ 50.00	\$ 60,000.00	\$ 300.00	\$ 360,000.00
	5	5	PRELIMINARY INSPECTION	HOURL	5000	\$ 0.01	\$ 50.00	\$ 30.00	\$ 150,000.00	\$ 200.00	\$ 1,000,000.00
	6	6	INLET FILTERS	EACH	30	\$ 349.93	\$ 10,497.90	\$ 300.00	\$ 9,000.00	\$ 65.00	\$ 1,950.00
	7	7	REMOVE AND REPLACE GALVANIZED RISERS IN METER PIT	EACH	750	\$ 1,354.73	\$ 1,016,047.50	\$ 575.00	\$ 431,250.00	\$ 1,000.00	\$ 750,000.00
	8	8	FULL LEAD WATER SERVICE REPLACEMENT, 1-1/2 (SHORT)	EACH	330	\$ 9,223.16	\$ 3,043,642.80	\$ 13,300.00	\$ 4,389,000.00	\$ 15,000.00	\$ 4,950,000.00
	9	9	FULL LEAD WATER SERVICE REPLACEMENT, 1-1/2 (LONG)	EACH	250	\$ 9,834.87	\$ 2,458,717.50	\$ 14,100.00	\$ 3,525,000.00	\$ 15,100.00	\$ 3,775,000.00
	10	10	FULL LEAD WATER SERVICE REPLACEMENT, 1-1/2 (EXTRA LONG)	EACH	15	\$ 13,352.64	\$ 200,289.60	\$ 18,000.00	\$ 270,000.00	\$ 15,500.00	\$ 232,500.00
	11	11	PARTIAL LEAD WATER SERVICE REPLACEMENT, 1-1/2 PUBLIC SIDE (SHORT)	EACH	240	\$ 7,043.29	\$ 1,690,389.60	\$ 12,100.00	\$ 2,904,000.00	\$ 14,000.00	\$ 3,360,000.00
	12	12	PARTIAL LEAD WATER SERVICE REPLACEMENT, 1-1/2 PUBLIC SIDE (LONG)	EACH	240	\$ 9,045.95	\$ 2,171,028.00	\$ 12,900.00	\$ 3,096,000.00	\$ 14,100.00	\$ 3,384,000.00
	13	13	PARTIAL LEAD WATER SERVICE REPLACEMENT, 1-1/2 PRIVATE SIDE	EACH	200	\$ 7,717.41	\$ 1,543,482.00	\$ 12,100.00	\$ 2,420,000.00	\$ 13,900.00	\$ 2,780,000.00
	14	14	PARTIAL LEAD WATER SERVICE REPLACEMENT, 1-1/2 PRIVATE SIDE (EXTRA LONG)	EACH	15	\$ 8,703.52	\$ 130,552.80	\$ 14,600.00	\$ 219,000.00	\$ 14,000.00	\$ 210,000.00
	15	15	LEAD FILTER PITCHER WITH SIX MONTHS OF FILTER CARTRIDGES	EACH	1500	\$ 48.00	\$ 72,000.00	\$ 100.00	\$ 150,000.00	\$ 95.00	\$ 142,500.00
	16	16	NEW DOMESTIC METER VAULT	EACH	700	\$ 2,609.53	\$ 1,826,671.00	\$ 2,750.00	\$ 1,925,000.00	\$ 500.00	\$ 350,000.00
	17	17	POST CONSTRUCTION SAMPLING	EACH	500	\$ 128.00	\$ 64,000.00	\$ 60.00	\$ 30,000.00	\$ 45.00	\$ 22,500.00
	18	18	INSTALL OWNER-FURNISHED METER	EACH	600	\$ 1,389.07	\$ 833,442.00	\$ 500.00	\$ 300,000.00	\$ 500.00	\$ 300,000.00
	19	19	NON-SPECIAL WASTE DISPOSAL	CU YD	30	\$ 128.00	\$ 3,840.00	\$ 150.00	\$ 4,500.00	\$ 65.00	\$ 1,950.00
	20	20	TRENCH BACKFILL (SPECIAL)	CU YD	20000	\$ 0.01	\$ 200.00	\$ 1.00	\$ 20,000.00	\$ 35.00	\$ 700,000.00
	21	21	TRENCH BACKFILL, SAND	EACH	1000	\$ 0.01	\$ 10.00	\$ 100.00	\$ 100,000.00	\$ 350.00	\$ 350,000.00
	22	22	TRENCH BACKFILL, CLSM	CU YD	600	\$ 230.40	\$ 138,240.00	\$ 160.00	\$ 96,000.00	\$ 255.00	\$ 153,000.00
	23	23	ADJUSTING 6" DIA. (OR LESS) PVC SDR 26 SANITARY SEWER SERVICE	FOOT	300	\$ 118.20	\$ 35,460.00	\$ 260.00	\$ 78,000.00	\$ 150.00	\$ 45,000.00
	24	24	INTERMITTENT CURB AND GUTTER REMOVAL AND REPLACEMENT	FOOT	1200	\$ 68.25	\$ 81,900.00	\$ 102.00	\$ 122,400.00	\$ 65.00	\$ 78,000.00
	25	25	SIDEWALK REMOVAL	SQ FT	2000	\$ 2.10	\$ 4,200.00	\$ 2.00	\$ 4,000.00	\$ 1.00	\$ 2,000.00
	26	26	DRIVEWAY PAVEMENT REMOVAL	SQ YD	3200	\$ 12.60	\$ 40,320.00	\$ 15.00	\$ 48,000.00	\$ 1.00	\$ 3,200.00
	27	27	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH, SPECIAL	SQ FT	2000	\$ 26.25	\$ 52,500.00	\$ 27.50	\$ 55,000.00	\$ 25.00	\$ 50,000.00
	28	28	WARM-MIX ASPHALT DRIVEWAY PAVEMENT, 3 INCH	SQ YD	1000	\$ 141.75	\$ 141,750.00	\$ 60.00	\$ 60,000.00	\$ 126.00	\$ 126,000.00
	29	29	WARM-MIX ASPHALT DRIVEWAY PAVEMENT, 6 INCH	SQ YD	200	\$ 160.65	\$ 32,130.00	\$ 100.00	\$ 20,000.00	\$ 145.00	\$ 29,000.00
	30	30	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6 INCH	SQ YD	2000	\$ 162.75	\$ 325,500.00	\$ 120.00	\$ 240,000.00	\$ 200.00	\$ 400,000.00
	31	31	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 8 INCH	SQ YD	100	\$ 210.00	\$ 21,000.00	\$ 170.00	\$ 17,000.00	\$ 225.00	\$ 22,500.00
	32	32	STAMPED COLORED PORTLAND CEMENT CONCRETE	SQ YD	50	\$ 267.75	\$ 13,387.50	\$ 350.00	\$ 17,500.00	\$ 38.00	\$ 1,900.00
	33	33	CLASS D PATCHES, 6 INCH	SQ YD	3800	\$ 89.25	\$ 339,150.00	\$ 100.00	\$ 380,000.00	\$ 155.00	\$ 589,000.00
	34	34	CLASS D PATCHES, 12 INCH	SQ YD	400	\$ 173.25	\$ 69,300.00	\$ 200.00	\$ 80,000.00	\$ 195.00	\$ 78,000.00
	35	35	CLASS B PATCHES, 7 INCH (SPECIAL)	SQ YD	400	\$ 309.75	\$ 123,900.00	\$ 190.00	\$ 76,000.00	\$ 265.00	\$ 106,000.00
	36	36	SODDING, SPECIAL	SQ YD	15000	\$ 21.00	\$ 315,000.00	\$ 25.00	\$ 375,000.00	\$ 65.00	\$ 975,000.00
	37	37	SUPPLEMENTAL WATERING	EACH	1000	\$ 52.50	\$ 52,500.00	\$ 1.00	\$ 1,000.00	\$ 125.00	\$ 125,000.00
	38	38	ABANDONMENT, CORPORATION STOP	EACH	1000	\$ 844.80	\$ 844,800.00	\$ 50.00	\$ 50,000.00	\$ 150.00	\$ 150,000.00
	39	39	ABANDONMENT, METER PIT	EACH	1000	\$ 25.60	\$ 25,600.00	\$ 200.00	\$ 200,000.00	\$ 500.00	\$ 500,000.00
	40	40	ABANDONMENT, INTERIOR	EACH	800	\$ 1.28	\$ 1,024.00	\$ 100.00	\$ 80,000.00	\$ 100.00	\$ 80,000.00
	41	41	ABANDONMENT, OTHER	EACH	20	\$ 949.56	\$ 18,991.20	\$ 500.00	\$ 10,000.00	\$ 1,200.00	\$ 24,000.00
	42	42	WATER SERVICE LINE FREEZING	EACH	10	\$ 6,400.00	\$ 64,000.00	\$ 500.00	\$ 5,000.00	\$ 1,200.00	\$ 12,000.00
	43	43	HOT WATER HEATER REMOVAL AND REPLACEMENT	EACH	30	\$ 2,290.08	\$ 68,702.40	\$ 2,800.00	\$ 84,000.00	\$ 3,500.00	\$ 105,000.00
	44	44	HOT WATER HEATER REMOVE AND REINSTALL	EACH	30	\$ 1,266.08	\$ 37,982.40	\$ 800.00	\$ 24,000.00	\$ 2,500.00	\$ 75,000.00
	45	45	FLAGSTONE REMOVAL AND REINSTALLATION	SQ FT	200	\$ 83.20	\$ 16,640.00	\$ 60.00	\$ 12,000.00	\$ 185.00	\$ 37,000.00
	46	46	GRANITE BLOCK PAVER REMOVAL AND REINSTALLATION	SQ FT	200	\$ 108.80	\$ 21,760.00	\$ 50.00	\$ 10,000.00	\$ 185.00	\$ 37,000.00
	47	47	BRICK PAVER REMOVAL AND REINSTALL	SQFT	1000	\$ 47.36	\$ 47,360.00	\$ 30.00	\$ 30,000.00	\$ 185.00	\$ 185,000.00
	48	48	INTERIOR METER CONDUIT	FOOT	400	\$ 223.91	\$ 89,564.00	\$ 50.00	\$ 20,000.00	\$ 12.00	\$ 4,800.00
	49	49	SPRINKLER/IRRIGATION SYSTEM REPAIR - COMPLETE	EACH	30	\$ 2,159.30	\$ 64,779.00	\$ 600.00	\$ 18,000.00	\$ 200.00	\$ 6,000.00
	50	50	LANDSCAPING, SPECIAL	EACH	50	\$ 1,280.00	\$ 64,000.00	\$ 500.00	\$ 25,000.00	\$ 160.00	\$ 8,000.00
	51	51	TREE PROTECTION	FOOT	2000	\$ 10.24	\$ 20,480.00	\$ 10.00	\$ 20,000.00	\$ 125.00	\$ 250,000.00
	52	52	TREE ROOT PRUNING, 24 INCHES DEEP	FOOT	200	\$ 0.01	\$ 2.00	\$ 25.00	\$ 5,000.00	\$ 110.00	\$ 22,000.00
	53	53	TREE REMOVAL (OVER 15 INCHES DIAMETER)	INCH	300	\$ 0.01	\$ 3.00	\$ 40.00	\$ 12,000.00	\$ 155.00	\$ 46,500.00
	54	54	TREE REMOVAL (6 TO 15 INCHES DIAMETER)	INCH	300	\$ 0.01	\$ 3.00	\$ 60.00	\$ 18,000.00	\$ 155.00	\$ 46,500.00
	55	55	TREE PLANTING IN CITY PARKWAYS	EACH	30	\$ 1,750.00	\$ 52,500.00	\$ 1,200.00	\$ 36,000.00	\$ 2,500.00	\$ 75,000.00
	56	56	PUBLIC INFORMATION SIGNING	LSUM	10	\$ 1,663.90	\$ 16,639.00	\$ 900.00	\$ 9,000.00	\$ 5,000.00	\$ 50,000.00
Base Bid Total:							\$ 19,608,000.20		\$ 22,498,150.00		\$ 28,197,850.00

April 6, 2026

To: Department of Public Works
1150 Half Day Road
Highland Park, IL 60035

Attn: Mr. Ron Bannon – Director of Public Works

RE: City of Highland Park
Lead Water Service Line Replacements IEPA FY26 – IEPA L173785

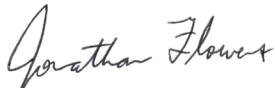
Dear Mr. Bannon:

We have reviewed the bids received on March 30, 2026 for the referenced project, and find them to be as follows:

Trine Construction	\$19,608,000.20
Joel Kennedy Constructing Corp.	\$22,498,150.00
Five Star Energy Services, LLC	\$28,197,850.00

We have reviewed the bids and found them to be accurate. We, therefore, recommend that the contract be awarded to the low bidder, Trine Construction in the amount of Nineteen Million Six Hundred Eight Thousand Dollars and Twenty Cents (\$19,608,000.20), contingent upon receipt of a loan agreement from IEPA and a subsequent change order after a contract is authorized to reduce the contract amount to match the forgivable loan amount. If you have any questions, or need additional information, please contact me at your convenience.

Very truly yours,

A handwritten signature in black ink that reads "Jonathan Flowers".

Jonathan Flowers, PE
Engineer
(815) 412-2015
jflowers@reltd.com

NOTICE OF INTENT TO AWARD

To: Trine Construction
1041 Trine Ct.
St. Charles, IL 60174

Project Description: _____
Lead Water Service Line Replacements IEPA FY26 L173785

The OWNER has considered the BID submitted by you for the above described WORK, in response to its Advertisement for Bids, dated February 27, 2026 and Information for Bidders.

You are hereby notified that your BID will be accepted, contingent upon Illinois Environmental Protection Agency (IEPA) approval, for items in the amount of \$19,608,000.20.

You will be required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance BOND, Payment BOND and certificates of insurance within ten (10) calendar days from the date of the final Notice to be sent upon IEPA approval, to you.

Dated this day of _____

City of Highland Park
OWNER

By: _____

Title: _____